

To

All Heads of the University Departments  
/ All Ph.D Research Centres affiliated to Manonmaniam Sundaranar University

Sir/Madam,

Sub: Ph.D Full Time Research Scholars – Maintaining the attendance and  
Maximum number of scholars under a Research Supervisor – Intimation – reg.

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I am by direction to bring the following to your notice and strict adherence:

- Attendance Register of all Ph.D Full Time Research Scholars in the University Departments / College Research Centres should be maintained in the office of the Heads of the University Departments/ College office of the Research Centres till the submission of thesis.
- Further, the attendance for the Full Time Research Scholars should be closed every day like other students (i.e. PG / M.Phil).
- Ph.D Revised Guidelines w.e.f. 01.07.2016 under the Head 2.2.Registration under a Supervisor reads as follows:

**2.2.2. A research Supervisor / Co-Supervisor who is a Professor, at any given point of time cannot guide more than 8 Ph.D scholar. An Associate Professor as research supervisor can guide up to a maximum of 6 Ph.D Scholars and an Assistant Professor as research supervisor can guide up to a maximum of 4 Ph.D scholars. However existing research scholars under a recognized supervisor shall be allowed to continue immaterial of the number prescribed now.**

Hence you are requested to maintain the attendance register as stated above and also the number of vacancies under a Supervisor /Co-Supervisor should be adhered to.

-Sd-

REGISTRAR

Ref. MSU/RES/R8/2018

14.06.2018

To

All Heads of the University Departments  
/ All Ph.D Research Centres Affiliated to Manonmaniam Sundaranar University

Sir/Madam

Sub: Maintenance of Attendance Register to the Full Time Ph.D. Scholars.

Ref: This office letter No. MSU/RES/R1/2016 dated 09.11.2016.

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In the office letter cited under reference, it has been already informed that the attendance register in respect of the full time Ph.D. scholars should be maintained in the office of the respective research centres till the submission of thesis.

Now it is reiterated the above should be followed Scrupulously.

Yours faithfully,

REGISTRAR

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