INDEX

INFORMATION PROCESSING – III
CATALOGUING PRACTICE

Classified Catalogue Code (CCC)

Introduction

The foundation of the classified catalogue code was laid in the year 1924 - 25. When S.R.Ranganathan was in England he decided to bring out a code after returning to Madras, that code was classified catalogue code shortly known as CCC. In CCC, main entry are arranged in a classified orders hence it is called classified catalogue. It has two distinguished parts, the classified part and alphabetical part. The classified part contains the call number or class number entries. The entries are arranged in a defined logical order. The alphabetical part of the catalogue consists of all added entries and they are arranged in alphabetical sequence as in a dictionary. This part of the catalogue serves' as an alphabetical index to the classified section, book index entry and cross reference index entries which are all word entries of the alphabetical section of the catalogue.

Types of Entries

The main entry in CCC is the specific subject entry. For the document, all the added entry are derived from the main entry, In CCC, the main entry is made up of the class number and book number and hence it is also called number entry. All the main entries are arranged according to the call number or class number. This facilitates to know at one glance what documents are available to the library on any given topic.

Added Entry

All the entries other than the main entries are added entries. The number and type of added entries are to be prepared depends upon the nature of the document. In CCC, the added entries have been designed by different names.

1. Cross reference entry.
2. Class index entry.
3. Book index entry.
4. Cross reference index entry.

Cross reference entry

Cross reference entry is a number entry which gives only the class number for a portion of a document.

Class index entry

Class index entry is a word entry and derived by chain procedure from the class number of the main entry.

Book index entry

Book index entry is the added entry given for an author, editor, translator etc. and also under the name of the series and in some cases under the title

Cross reference index entry

Cross reference index entry directs the reader from the one heading to another in the alphabetical part of the catalogue. It is coined with the use of see and see also designation.

Parts of main entry

Main entry in CCC has different section.

Leading section

This is made up of the call number of the document. It is entered on the first horizontal line starting from the first indention. The call number is to be written with pencil. The class number and book number are separated by two spaces.

Heading section

The name of the author is entered in this section. It can be single, personal author, joint authors, co-operative authors, collaborators etc. also can the title of the document. It starts from the second indention on the second horizontal line. In this case it cannot be accommodated on the line the continuation starts from the first indention. Heading section can be divided into

1. Entry element (surname).
2. Secondary element (personal name).
3. Individualising element (years of birth / death)
4. Descriptive element (editor, translator etc.)

The word in the entry element should be written in capital letter except the descriptive elements. The words in the secondary element are to be written in running hand if full name is there. Otherwise the initials are to be written in capital letters. E.g. TAGORE (Rabindranath) (1861) (1941) Tr

In the above example,

TAGORE - Entry element.

(Rabindranath) - Secondary element.

(1861)-Year of birth.

(1941) - Year of death - Individualising element.

(Tr) (Translator) - Descriptive element.

Title section

Title is to be written to the next horizontal line after the heading and it starts from the second indention and continuation from the first indention. Edition statement.

Note section

This section consists of

1. Series note.
   1. Single series note.
   2. Multiple series note.
      2.1 Independence series note.
          Not for series with alternative names.
      2.2 Dependent series note.
2. Pseudo series note.
   1. **Pseudo** series note of kind
   2. Pseudo series note of kind
   3. Pseudo series note of kind
3. Thesis series note.

3. Extract note.
4. Extraction note.
5. Change of title note.

Accession number section

In the main entry accession number is given on the bottom most line starting from the first indention.

Tracing section

The purpose of tracing is to show what additional entries for a given document hour been required.

I. Name of a person as heading

It is generally observed that the name of a person is multi warded. It includes Indi names as well as foreign names. In multi warded name the surname is taken as the entry element for heading as it has got maximum recall value.

II. Name of the government as heading

In case the whole country is taken as author of a document, the name of the country itself is used as a heading without any specification as the name of the country has got full r< value. Maximum number of the readers would like to trace the document by the name of the country. In case it is an organ of a government, which must find a place in the heading. It i mostly a multi warded name. The words are used in it may denote the various purposes. It ma be the work of the government. Here the word denoting the work may have grater recall value For example, ministry of agriculture or the department of agriculture are the subjects and the definitely have greater recall value.

III. In case of the institution, the full name of the institution is taken as entry element. For e.g. Sinha institute of social sciences or Nehru institute of mountaineering, the word Sinha and Nehru are the part of heading and they have greater recall value.

IV. In case of an association the subject is taken as the entry element in the heading as it has greater recall value. For e.g. UP library association, the library is the subject. Hence it will be rendered as library (UP) association.

V. Name of the conference as heading

There are two types of conferences. One is adhoc conference and other is periodic conference. In case of an adhoc conference, its name is used as entry element hi the heading o the main entry but if it is a periodical conference, it is a difficult case. The name of the conference is not used as heading. The name of the conference is used as heading in the add entry.

So far as diplomatic and non-diplomatic conferences are concerned, the name of the place and subject of the conference is taken respectively as heading for the main entry. For e.g., for Simla conference 1946, the entry will made in the name of the place SIMLA (conference, 1946)

Series Editor

We will out one example, only to show the tracings that are to be recorded. It does not know how the different entries are arrived at, the purpose is only to show the nothing of tracing. The title page of the book is:

I.   Constitutional and Administrative Law

II.   J.K. de Watson

III.   Second Edition

       Penguin Education, 1995

       Call no: v:2:(z) NS

       Acc. No:89766

       Series: Foundation of Law edited by Harry Street No. 1

Main Entry:

V:2: (Z) NS
WATSON(J.K.de)
Constitutional and administrative
law. Ed. 2.
(Foundational and law Ed. by Harry Street. 10)
89667

Class Index Entry

	LAW, CONSTITUTION, HISTORY
	For documents in this class and its subdivisions see the classified part of the catalogue under the class number V:2:(Z)

Class Index Entry

	Constitution, HISTORY
	For documents in this class and its subdivisions see the classified part of the catalogue under the class number V:2

Class Index Entry

History
For documents in this class and its subdivisions see the classified part of the catalogue under the class number V

Book Index Entry (Author)

		WATSON (J. K. de)
		Constitutional and administrative law. Ed. 2. V:2:(Z)NS

Book Index Entry

		FOUNDATIONS OF LAW.10
		WATSON (J.K.de). Constitutional and administrative law. Ed. 2.
		V:2:(Z)NS

Class Reference Index Entry

	STREET (Harry), Ed.
	Foundations of law.10.
	V:2:(Z)NS

Tracing:
0 LAW, CONSTITUTION, HISTORY
1 CONSTITUTION, HISTORY
1 HISTORY
1 WATSON (J.K. de)
1 FOUNDATIONS OF LAW
1STREET (Harry), Ed.
1
1

       The purpose of this example is only to show tracing is done in CCC. There are seven added entries; three are class index entries, two book index entries and one class reference index entry. All these are to be noted on the back of the main entry card.

	Call no.
	For documents in this class and its subdivisions see the classified part of the catalogue under the class number
	Acc. No.

Single Author
IV. History of political theory

<div align="center">

By
George. H. Sabine
4th edition
Oxford Publishing and co
New Delhi
Call no: WV N3
Acc. no. 16762

</div>

	ME
	WV N3
	SABINE (George. H)
	History of political theory. Ed.4
	16762

Tracing:
0 HISTORY, POLICTICAL SCIENCE
1 POLICTICAL SCIENCE
1 SABINE (George. H)
1
1
1
1

Single Collaborator
III.   A complete concordance of Shakespeare

compiled by
JOHN BARLETT
2nd edition
American Arts & Science Company
London 1965
Call no: 0111,2J64 C N65
Acc no. 57612

	ME
	0111,2J64 C N65
	BARLETT (JOHN) Comp.
	Complete concordance of
	Shakespeare. Ed. 2
	57 612

0 CONCORDANCE, SHAKESPEARE, DRAMA,
1 ENGLISH, LITERATURE
1 SHAKESPEARE, DRAMA, ENGLISH, LITERATURE
1 DRAMA, ENGLISH, LITERATURE
1 LITERATURE
1 BARLETT (JOHN) Comp.
1
1

Joint authors

VI.   Biology and Human welfare

by
James Edward Peabody
and
ELLS WORTH HUNT
2nd edition 1989
Macmillan & Co
New York
Call no: G M9
Acc. no. 11501

G M9	
HUNT (Ells worth) and PEA BODY(James Edward) Biology and Human welfare Ed. 2	
11501	

0
BIO
LO

GY
1 HUNT (Ells worth) AND
1 PEA BODY(James Edward)
1
1 PEA BODY(James Edward) AND
1 HUNT (Ells worth)
1
1

Joint authors

VII.   A readings in Linguistics

Translated by
Eric. P. Hamp
ROBERT AUSTER
and
Fred. W. House
2nd edition
Chicago press, Chicago
Call no: p k8
Acc. no. 18881

P K8	
AUSTER (Robert) etc., Tr. Readings in Linguistics. Ed.2 Biology and Human welfare Ed. 2	
18881	

0 LINGUISTICS
1 AUSTER (Robert) etc., Tr.
1
1
1
1
1
1

Personal authors Hyphenated Name
VIII.   A Practice of Anesthesia

by
H.C Churchill - Davidson
4nd edition
Loyed Book Limited
London, 1975
Call no: L:17 Ld
Acc. no. 73731

L: 17 Le5
IX   CHURCHILL – DAVIDSON (H.C) Practice of Anesthesia. Ed. 4
73731

0 ANETHEAIZATION, MEDICINE
1 MEDICINE
1 CHURCHILL – DAVIDSON(H.C)
1 DAVIDSON (CHURCHILL – H.C)
1
1
1

Personal author with volume
X.   The origin and development of
Bengali language
2 volumes
by
Sunit Kumar Chattergy
Calcutta University, 1996
Call no: P157 N6
Acc. no. 49481

P 157 N6
SUNIT KUMAR CHATTERGY
The origin and development of Bengali
language. 2V
49481

0 BENGALI, LINGUSTICS
1 LINGUSTICS
1 CHURCHILL – DAVIDSON (H.C)
1 SUNIT KUMAR CHATTERGY
1
1
1

One author with one collaborator
XI.   Population problem by

Warren. S. Thompson
Evangelyn. D. Minis·
4nd edition
Megraith & Co
New york – 1955
Call no: 4:5 I5
Acc. no. 5678

	P157 N6
	THOMPSON (warren.S)
	Population problems. Ed. 4
	Assist by Evangelyn. D Minnis
	5678

0 POPULATION, SOCIOLOGY
1 SOCIOLOGY
1 THOPSON (Warren.S)
1 MINNIS (Evangelyn. D) Assist
1
1

Series with Editor
XII.   Foundations of Geography by

D.M. Preece and
Allen Kent
3rd edition
University of Tutorial Press

London – 1979
Call no: U L9
Acc.no. 66941
Modern Geography theory series. 4
Edited by
A.L.John & Francis Samuel

U L9	
	PREECE (D.M) and KENT (Allen) Foundations of Geography. Ed. 3 (Modern Geography theory series. Edited by A.L. John & Francis Samuel.4)
	66941

0 GEOGRAPHY
1 PREECE (D.M) and KENT(Allen)
1 kENT (Allen) PREECE (D.M)
XIII. 1 MODERN GEOGRAPHY THEORY SERIES
XIV. 1 JOHN (A.L) and SAMUEL (Francis)
1 SAMUEL(Francis)and JOHN (A.L). Ed.

Incomplete set
XV.   History of the great civil war
(1642-16490)
D.M. Preece and
Third edition in 4 volumes
John. J. Boll and james. J. Lingance
Longmans, Green & co London, 1944
Call no:V56 H4.1 H4.3
Acc. no. 7966-67
Note: All the volumes have been published
but the volume 2 and 4are not available
in the library.

U L9	
	BOLL(J.John) and LINGANE (James.J) History of the great civil war. 1642-1649. Ed. 3-4[v2, 4 not in library]
	7966-67

Tracing:
0 GREAT BRITAIN, HISTORY
    1 HISTORY
    1 BOLL(J. John) and LINGANE(James.J)
    1 LINGANE (James.J) and BOLL (J.John)
XVI   1
XVII   1

Chain of V56
V – History (sought link)
V5 – Europe (sought link)
V56 – Great Britain (sought link)
    56 has been taken being history of great Britain

Class Index Entry I

	GREAT BRITAIN, HISTORY
	For documents in this class and its subdivisions see the classified part of the catalogue under the class number
	V56

	HISTORY
	For documents in this class and its subdivisions see the classified part of the catalogue under the class number
	V

Boo
k Index Entry, Authors

	BOLL(J.John) and LINGANE(James.J)
	History of the great civil war, 1642-1649.Ed. 3-4V [V2,4 not in library]
	V56 H4.1 H4.3
Joint Author	

LINGANE (James. J) and BOLL (J. John)	
History of the great civil war, 1642-1649.Ed. 3-4V [V2,4 not in library]	
	V56 H4.1 H4.3

Cor

porate Author
XVIII.

XIX. Government of Administrative
XX. Department

Govt. of India
Ministry of finance
Budget for 1963-64
Printed in India by
General Manager
Govt. of India Press
New Delhi – 1963
Call no: X71 r44' N64
Acc. No. 4001

X71 r44' N64	
INDIA, FINANCE (Ministry of-) Budget for 1963-64	
4001	

0 INDIA, ADMINISTRATION REPORT
1 BUDGETD, ECONOMICS
1 ADMINISTRATION REPORT, BUDGET
1 ECONOMICS
1 BUDGET, ECONOMICS
1 INDIA, FINANCE (Ministry of -)
1
1

Publishers Details
    XIX. Teaching of Physics
    XX. Published by

American Book Company
Boston
1963
Call no: T: 3 (c) N63
Acc. No. 4759

T: 3 (c) N63	
AMERICAN BOOK COMPANY, Pub. Teaching of Physics	
4759	

0 PHYSICS, TEACHING TECHNIQUE
1 EDUCATION
1 TEACHING TECHNIQUE, EDUCATION
1 EDUCTION
1 AMERICAN BOOK COMPANY, Pub.
1
1
1
1

Title as Headings

XIX.   Chambers biographical
XX.   Dictionary

Revised Ed. by
J.O. Thorne
Chambers Limited
London
Call no: W1 H6
Acc. no. 1003

W1 H6	
XXV. CHAMBER'S BIOGRAPICAL DICTIONARY Revised Ed. by J.O. Thorne	
1003	

0 WORLD, BIOGRAPHY
1 BIOGRAPHY
1 THORNE (J.O) Rev. Ed.
XXVI. 1 CHAMBER'S BIOGRAPHICAL
XXVII. 1 DICIONARY
1
1
1

Pesudonyms Author
XXVIII.   The Land Problems

by
Home Countries
3rd Revised edition
Mac Graw Hill Publication'
Delhi
Call no: V8 (J) N3
Acc. no. 8421
Note: The real name
Of the Author is
J.W. Robertson

V8 (J) N3	
XXX. HOME COUNTRIES, pseudo (i.e. J.W. ROBERTSON)	
8421	

0 AGRICULTURAL ECONOMICS, ECONOMICS
1 ECONOMICS
XXXI. 1 HOME COUNTRIES, pseudo (i.e)
1 J.W. Robertson
1 ROBORTSON J.W
1
1
1

Anglo – American Cataloguing Rules – AACR-II
PHYSICAL FORM OF A CATALOGUE CARD

One of the major considerations in the choice of a physical form for a library catalogue is to keep it up to date. The card form of catalogue is best suited to meet this requirement. The structure of the card catalogue, the various sections of an entry and the style of writing are explained in this chapter.

Structure:
The most convenient size of the catalogue card is 12.5*7.5**0.25mm. This size has been adopted universally and considered as a standard size. The entries in the cards may be printed or typed or hand written. Each card bearing a single entry is filed vertically in drawers housed in cabined specially designed for this purpose.

Fig 1

	Leading line
First Vertical	Second Vertical
	o

Lines in a card

The catalogue card consists of a horizontal line and two vertical lines. The top most horizontal line is called as the Leading Line. The left most vertical line is called the first vertical. The vertical line which is to the right of the first vertical is the second vertical.

The back of the card is used as Tracing section (sixth section in the main Entry. It is divided in to two halves by an imaginary line. The two halves are called as left half and right half.

The right half is divided into three compartments by two imaginary horizontal lines. The three parts thus formed are called the Upper Part the Middle and the Lower part.

Left Half   Fig 2   Right Half

	Upper Part
	Middle Part
	Lower Part

In the Upper Part of Right Half the headings of all the class index entries pertaining to the document are accommodated. The headings of the book index entries are listed in the middle part. The lower part consist of the headings of each of the cross reference index entries. The left half of the card is devoted to each of cross reference entries.

Sections of Entry

The leading section is rendered in the leading line of the card. It commences form the first vertical. Its continuation lines will also commence form, the first vertical.

All the other section except the Accession number section, the index number section and the second section of a series index entry will commence form the second vertical. The continuation lines of all sections will commence form the first vertical. The index number is rendered as far so

to the right in the section preceding it. The accession number section is written on the bottom most line commence form the first vertical. The serial number in the series index entry will commence form the first vertical and the word which follows the serial number will commence form the second vertical.

Rules Part
Types of Entry:
AACR2 is meant for dictionary catalogue in all entries are arranged alphabetically. Entries according to AACR2 can be broadly categorized into three types as follows.
1.   Main Entry
2.   Added Entries
3.   Reference Entries

1. Main Entry:
Main entry is the complete catalogue record of an item, presented in the form by which the entry is to be uniformly indentified and cited. It may include the tracings of all other headings under which the record is to be represented in the catalogue.

2. Added Entries:
Added entry is the record of the document other than the main entry. AACR2 glossary defines is to be and entry, additional to main entry added entries are prepared for one document and these entries help easy identification and location of documents by uses. For example, if main entry is prepared under joint author, collaborator, title, series or under any other specification by which the document is reasonably sought through the catalogue.

3.Reference Entries:
According to AACR2 Glossary, a reference entry is a direction form one heading to another. Reference entries include see and see also entries etc.
Unit card system simplifies the process of preparing added entries. In this system one main entry card with complete cataloguing information is prepared. The same set of informed is repeated exactly in all added entries with different headings which form the possible points of access to uses.

2.Monographic Material:
Rendering
From the rules part, you have studied the basic structure of AACRII. In an entry, according to AACR2 forms groups of information, should be given in the entry format.
1.   Address
2.   Choice of Access Point (Heading)
3.   Description and
4.   Tracing
1.Address:
It represents the call no & Acc. No of the document call no. Is further subdivided into two part. They are
a.   Class No
b.   Book No.

The address should be certain on first horizontal line starting from the left edge, but is should not disturb the choice of access points area. If class no. exceeds 8 digits, it could be written just above the first horizontal line. Book no should be rended in second horizontal line. The call no should be written by PENCIL only. Access in no can be written by pen.

2.Choice of Access Point:(Heading)

AACR2 defines access point as a name, a term, code etc. Under which a bibliographic record may be searched and identified. AACR2 recommends only two access points. They are i) Author and ii) Title. Hence the heading should be rendered under either personal / corporate Author co under title.

3.Description:

Three are eight areas that are mentioned in rules part.

4.Tracing:

AACR2 defines tracing as the record of heading under which an item is represented in the catalogue and record of the references that have been made to a name or to the title or subject of series of an item that is represented in the catalogue. Tracing section is devided into two sub-sections. First section is indicated by Indo-Arabic numerals and second section is by Roman Capital Letters. (I,II,III....) The first section is for subject entries and second one is for other approaches such as title, series, translator etc.

Works of personal Authorship

1) Single personal Authorship
2) Shared Authorship
   a) Two Author
   b) Three Author
   c) More than three Author
3) Pseudonymous Authorship and
4) Works of Mixed responsibility.

1.Single personal Authorship:

Rule: Enter a work by one personal author under the heading. Generally surname is given first followed by forename. Two names are separated by a comma.(,)

Example:

```
+-------------------------------------+
|          LECTURES FROM              |
|       COLOMBO TO ALMORA             |
|                                     |
|                                     |
|         Swami Vivekananda           |
|                                     |
|                                     |
|         ADVAITA ASHRAMA             |
|        5, Delhi Entally Road,       |
|              Calcutta               |
+-------------------------------------+
```

For this title page, main entry is to be rendered under the personal author Vivekananda, Swami

Main Entry:-

294.5	Vivekananda, Swami
71717	Lectures from Colombo to Almora/ Swami Vivekananda, 11th ed. Calcutta: Advaita Asharama, 1983. Vi, 437p; 20 cm
	1. Hinduism I. Title

Subject Added Entry

294.5	HINDUISM Vivekananda, Swami
N83	Lectures from Colombo to Almora/ Swami Vivekananda, 11th ed. Calcutta: Advaita Ashrama, 1983. Vi, 437p; 20cm
	1.Hinduism I. Title

Added Entry for the Title of the document

294.5	Lectures from Colombo to Almora/ Vivekananda Swami,
N83	Lectures from Colombo to Almora/ Swami Vivekananda, 11th ed. Calcutta: Advaita Ashrama, 1983. Vi, 437p; 20cm
	1.Hinduism I. Title

Exercise:

```
              Current Awareness Services
                 D. ALASDAIR KEMP
                   Senior Lecturer

                  Dept of librarianship
                  Newcastle upon Tyre
                      Polytechnic

                  Clive Bingley London

                        1979
                   Call no: 2:7 L9
                    Pages :181
                    Size : 20cm
                   Acc No : 9139
```

2.Shared Authorship:
a) Two Authors

Rule 21.6A

1. Works produced by two or more persons
2. Works for which different persons have preferred separate contributions
3. Works consisting of an exchange between two or more persons.

Rendering:

Enter the first author's name in choice of Access point. In the description of statement of responsibility indicate two authors name and use the conjunction word and provide added entry for 2nd author's name.

Example:

```
          OPERATIONS RESESEARCH

               An Introduction
                    By
              Prem Kumar Gupta
                 D.S. HIRA

                   1989
            S.CHAND & CO.Ltd,
               NEW DELHI
```

Call no 658.5 N89
Preliminary pages xiv
Textual pages 918
Size 24cm
ISBN 81 219 0281 9

Main Entry

658.5	Hira, D.S.
N89	Operatrion research : an introduction / By Prem Kumar Gupta, D.S. Hira._ New Delhi:S. Chand, 1989. Xiv, 918p,;24cm ISBN 81 219 02819 1.Operations research I. Gupta Prem Kumar II. Title

Subject Added Entry

658.5	OPERATIONS RESEARCH Hira, D.S.
N89	Operatrion research : an introduction / By Prem Kumar Gupta, D.S. Hira._ New Delhi:S. Chand, 1989. Xiv, 918p,;24cm ISBN 81 219 02819 1.Operations research I. Gupta Prem Kumar II. Title

Title Added Entry

658.5	OPERATIONS RESEARCH Hira, D.S.
N89	Operatrion research : an introduction / By Prem Kumar Gupta, D.S. Hira._ New Delhi:S. Chand, 1989. Xiv, 918p,;24cm ISBN 81 219 02819 1.Operations research I. Gupta Prem Kumar II. Title

Author Added Entry

658.5	Gupta, Prem Kumar Hira, D.S.
N89	Operatrion research : an introduction / By Prem Kumar Gupta, D.S. Hira._ New Delhi:S. Chand, 1989. Xiv, 918p,;24cm ISBN 81 219 02819 1.Operations research I. Gupta Prem Kumar II. Title

Exercise 2:

```
        Indexing concepts and methods
                 Harold Borko
               Charles L. Brenier
                 Academic press
                   New York
                     1978

             Call No: 025 .3 BOR
               Pages : 261
               Sizes: 23cm
             Preliminary page X
             Accn No, 421727
```

b.) Three Authors:-

Enter first authors name in choice of access point. In the description of statement of responsibility indicate three authors name. their names should be separated by comma. (,) Provide added entries for other two names.

Example:-

```
                   MODERN
              MARKETING RESEARCH

                 P.V. KULKARNI
                 HOMAI PRADHAN
                  S.G.PATIL

            Himalaya publishing House
                    Bombay
```

Main Entry

380.1	Kulkarni,P.V.
L7 71721	Modernd marketing research/P.V. Kulkarni, Homai Pradhan, S.G.Pail._Bombay: Himalaya Publishing House, 1977. 246p;21cm Rs.14.00/- 1.Marketing-Research I.Pradham, Homai II.Patil,S.G III.Title

Subject added Entry

380.1	MARKETING RESEARCH Kulkarni,P.V.
L7 71721	Modernd marketing research/P.V. Kulkarni, Homai Pradhan, S.G.Pail._Bombay: Himalaya Publishing House, 1977. 246p;21cm Rs.14.00/- 1.Marketing-Research I.Pradham, Homai II.Patil,S.G III.Title

Author Added Entry

380.1	Pradhan, Homi Kulkarni,P.V.
L7 71721	Modernd marketing research/P.V. Kulkarni, Homai Pradhan, S.G.Pail._Bombay:Himalaya Publishing House, 1977. 246p;21cm Rs.14.00/- 1.Marketing-Research I.Pradham, Homai II.Patil,S.G III.Title

Exercise 3.

Mass media: Systems

And effects

By

W. Philips Davison

And

Frederick T. C. Yuse

Praeger

New York

1976

S : 6825

L62

IX, 245

23 CM

ISBN. 0-275-33680-8

ACC.NO.1234

C. More than three Authors:-

Rule22.6C2 If the responsibility is shared by more than three persons, corporate bodies, principles, responsibility is not attributed to anyone among them. So enter under the title. (Choice of Access point) Make added Entry under heading for first person (or) corporate body named.

In the statement of responsibility area enter the first authors name and add three dots (...) and add "[et.al]". No title added Entry.

Example:-

```
┌─────────────────────────────────────┐
│              Energy for a            │
│           Sustainable world          │
│                                      │
│           Jose Glodemberg            │
│           Thomas B.Johnsson          │
│           Amulya K.N.Reddy           │
│           Robert H. Williams         │
│                                      │
│           Wiley Eastern Ltd.         │
│                Madras                │
└─────────────────────────────────────┘
```

Call no 333.79 N88
Copy right year 1988
Second edition
ISBN 81-224-0000-0
Price Rs.200/-
Preliminary Pages xii
Textual Pages 517
Size 24cm

Main Entry

333.790	nergy for a sustainable world
N88 71722	Goldemberg...[et.al]_2nd ed._ adras: Wiley Estern Ltd., c 1988 Xii,517.;24cm. ISBN 81-224-000-0:Rs.200.00/- 1.Energy conservation I.Goldemberg,Jose...[et.al]

Subject Added Entry

| 333.790

N88
71722 | ENERGY CONSERVATION
nergy for a sustainable world
Goldemberg...[et.al]_2nd ed._
adras: Wiley Estern Ltd., c 1988
Xii,517.;24cm.
ISBN 81-224-000-0:Rs.200.00/-

1.Energy conservation I.Goldemberg,Jose...[et.al] |

333.790	Goldemberg,Jose...[et.al]
	nergy for a sustainable world
N88	Goldemberg...[et.al]_2nd ed._
71722	adras: Wiley Estern Ltd., c 1988
	Xii,517.;24cm.
	ISBN 81-224-000-0:Rs.200.00/-
	1.Energy conservation I.Goldemberg,Jose...[et.al]

Exercise:4.

Teaching of Physics
By
Jean De Lafantaine
G.STEPHENS SPINKS
Emily S. Dexter
henry J.Dibble
Translated by
Knud Jeppesen
Edition I
American book company
New York
1963

Call No:T3 (c) N63
Pages :X,263
Size :23x13cm.
Acc No :63121

3.Psecudonymous Authorship:-
Rule:22.C

Deals with one pseudo name. if all the works of the persons is predominantly identified in pseudonym choose the 'pseudonym' for choice of acces point. For real name (if given) prepare reference entries. (by should be in square bracket[by])

Example:

```
SOCIAL STRUCTURE AND
PERSONALITY

BY
Psychologist
(Arthur Tracey)

London
John Murray
1953
```
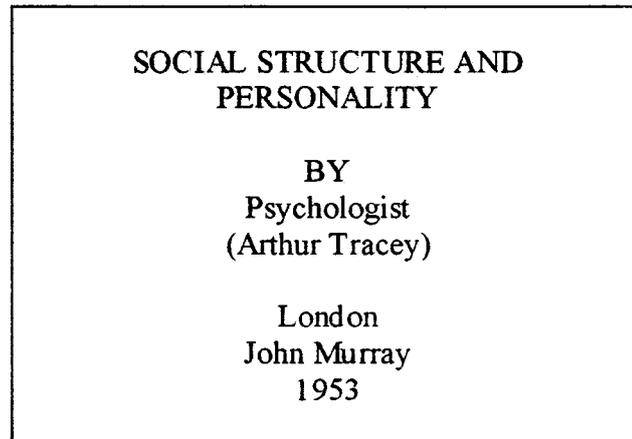
Call No 155.2 N53
Preliminary pages xii
Size 22cm
Textual pages 302

Main Entry

155.2	A psychologist
N53	Social structure and personality/[by] A psychologist_
71723	London: John Murray, 1953
	Xii,302p.;22cm
	1.Personality I.Title

Subject Added Entry

155.2	PERSONALITY
	A psychologist
N53	Social structure and personality/[by] A psychologist_
71723	London: John Murray, 1953
	Xii,302p.;22cm
	1.Personality I.Title

Title Added Entry

155.2	Social Structure and personality
N53	A psychologist
71723	Social structure and personality/[by] A psychologist_
	London: John Murray, 1953
	Xii,302p.;22cm
	1.Personality I.Title

Exercise: 5

<div align="center">

R.L.S and His Sine Qua Non

By

The Game Keeper

(Abelaide A Boodle)

John Murray

London

1929

Call No: 011 1,3 M 85 w F 9

Pages: xi +212

Size: 22cm

Acc No: 43922

</div>

Note: the works of this author appeared under the real name as well as pseudonym. However he is primarily identified by the pseudonym.

4.Works of mixed Responsibility:

AACR2 defines mixed responsibility as a work of mixed responsibility is one in which different persons or bodies kinds of activities. Such as writing, adapting, illustrating, editing, arranging and translating.

A)Works under editorial Direction:
a) Collections of independent works by different persons or bodies.
b) Collections consisting extracts from independent works by different persons or bodies.
c) Works consisting of contributions by different persons or bodies produced under editions direction.
d) Works consisting party of independent work by different persons or bodies and partly of contribution produced under editorial direction.

        This rule does not apply to works emanating from a corporate body that fall into one or more of the categories given rule 21.IB2. For papers and proceedings of names of conferences we can further devided collective works produced under editor into 2categories as follows.

i)   With collective title.
ii)   Without collective title

1)With collective title:
Rule21.7B:
        Enter under title making added entries for complies/editors if there are not more than three and if they are named prominently. If there are more than three complies/editors make an added entry the heading for principal editor and/or for the one named first.

Example

> Glimpses of Indian Ethno Botany
>
> Edited by
> S.K. Jain
>
> Oxford IBH Publishing Co.
> New Delhi
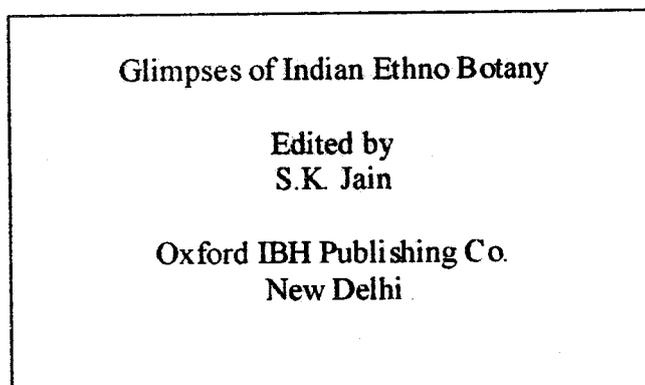
Call No:580.54 N90   Acc No.49717

Preliminary pages xix
Textual pages 109
Size 25cm
Year of publication 1990

        In the above example essays written by different persons, compiled and edited by S.K. Jain, Hence ME under the title and added entry for the editor.

Main Entry

580.54	Glimpses of Indian Ehtno Botany/edited
N90	by S.K.Jain._New Delhi:Oxford and IBH 1990.
49717	Xix, 109p.;25cm.
	1. Botany, India 2. Ethnology I. Jain, S.K.

Subject Added Entry

580.54	BOTANY.INDIA Glimpses of Indian Ehtno Botany/edited
N90	by S.K.Jain._New Delhi:Oxford and IBH 1990.
49717	Xix, 109p.;25cm.
	1. Botany, India 2. Ethnology I. Jain, S.K.

Subject Added Entry

580.54	ETHONOLOGY Glimpses of Indian Ehtno Botany/edited
N90	by S.K.Jain._New Delhi:Oxford and IBH 1990. Xix, 109p.;25cm.
	1. Botany, India 2. Ethnology I. Jain, S.K.

Author Added Entry

580.54	Jain, S.K Glimpses of Indian Ehtno Botany/edited
N90	by S.K.Jain._New Delhi:Oxford and IBH 1990. Xix, 109p.;25cm.
	1. Botany, India 2. Ethnology I. Jain, S.K.

Exercise:6

Library of word poetry:
Being selection from the best poets
with an introduction and edited by
William Collen.Bryant

Avenal Books
New York. 1995

ACC.NO.38550 Size:20cm
Call No: 821   pages 789, with illustrations
N25   ISBN : 0-517-294591

This work contains 150 poems and include index for first lines of poems and index for names of authors.

b)Without-collective Title:
Rule21.7C

Enter under the heading appropriate to the first work or contribution named in the chief source of information. If it lacks a collective chief source of information enter it under the reading appropriate to the first work of contributor in the item make added entry for editor/complies in so far as it applies to works without collective title.

Example:

Mathematical Recreation of Lewis coro II

Pillow problems And A tangled the

Both books bound as one by

Lewis carol

Dover publications

New York

1958

Title Page1: - pillow problems thought out during wakeful house by Charles Dodgson
Title Page2: - A taught tale by Charles Dogdson.

Other Information:

Lewis carol is the pseudonym of Charles Dodgson. But he is predominantly identified by original name.

Call No: 0111,3M80, 1J8
Size: 25cm
Acc. No: 36523
Pages: 109P

Main Entry:-

M80,1 0111,3	ogdson, Charles
J8 36523	Pillow problems though out during walkful bours/by Charles Dogdson._ New York: Dover Publication, 1958. 109p:25cm (Mathermatical recreation of Lewis caro II)
	1.ENGLISH – FICTION I. Dodgson, Charles I. Title I III. Title II IV. Series.

Subject Added Entry:-

M80,1 0111,3	ENGLISH-FICTION ogdson, Charles
J8 36523	Pillow problems though out during walkful bours/by Charles Dogdson._ New York: Dover Publication, 1958. 109p:25cm (Mathermatical recreation of Lewis caro II)
	1.ENGLISH – FICTION I. Dodgson, Charles I. Title I III. Title II IV. Series.

I. Author Added Entry:-

M80,1 0111,3	Dogdson, Charles A tangled tale;pt.w Dogdson, Charles
J8 36523	Pillow problems though out during walkful bours/by Charles Dogdson._ New York: Dover Publication, 1958. 109p:25cm (Mathermatical recreation of Lewis caro II)
	1.ENGLISH – FICTION I. Dodgson, Charles I. Title I III. Title II IV. Series.

II. Title added Entry:-

M80,1	A tangled tale; pt.2
0111,3	Dogdson, Charles
J8 36523	Pillow problems though out during walkful bours/by Charles Dogdson._ New York: Dover Publication, 1958. 109p:25cm (Mathermatical recreation of Lewis caro II)
	1.ENGLISH – FICTION I. Dodgson, Charles I. Title I III. Title II IV. Series.

III. Title added Entry:-

M80,1	Pillow problems thought out during wakeful house
0111,3	Dogdson, Charles
J8 36523	Pillow problems though out during walkful bours/by Charles Dogdson._ New York: Dover Publication, 1958. 109p:25cm (Mathermatical recreation of Lewis caro II)
	1.ENGLISH – FICTION I. Dodgson, Charles I. Title I III. Title II IV. Series.

IV Seriesd Added Entry:-

M80,1	Mathematical Recreation of Lewis coro II
0111,3	Dogdson, Charles
J8 36523	Pillow problems though out during walkful bours/by Charles Dogdson._ New York: Dover Publication, 1958. 109p:25cm (Mathermatical recreation of Lewis caro II)
	1.ENGLISH – FICTION I. Dodgson, Charles I. Title I III. Title II IV. Series.

Reference Entry

Caroll, Lowis
See   Dogson, Charles.

Exercise:-7

<div style="border:1px solid;">

A manual of Zoology
Part I
Invertebrata

M.EKAMBARANATHAN IYER

S.Swaminathan (Printers& publishers) Pvt. Ltd
Madras
1973
Call No:592 L3
Pages X,275P
ACC no :7050
Size :22cm
Other information:-

Both books bound as one by
M.EKAMBARANATHAN IYER
Part II – Chordata / M. EKAMBARANATHAN IYER

</div>

Multivolume Book
Example:-

<div style="border:1px solid;">

Dewey decimal Classification
By
Melvil Dewey
Edited under the direction of Benjamin A.Custer
3 Volumes, 19th edition
Forest press
OCLC(Online compuer library center)
Albany
1979

Callno:- 025.4 N9.1-N9.3
Accno:- 51825-51828
Pages:- 3273
ISBN:- 0-910608-23-7

</div>

Main Entry:-

025.4	Dewey, Melvil
N9.1-N9.3 51826- 51828	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 1.LIBRARY SCIENCE – CLASSIFICATION I Custer, A.Benjamin, ed. II Title

Subject Added Entry:-

025.4	LIBRARY SCIENCE – CLASSIFICAION Dewey, Melvil
N9.1-N9.3	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 (Continued on the next card)

025.4	LIBRARY SCIENCE – CLASSIFICAION Dewey, Melvil (Continuing Card I)
N9.1-N9.3	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 1.LIBRARY SCIENCE – CLASSIFICATION I Custer, A.Benjamin, ed. II Title

Editor Added Entry:-

025.4	Custer, A. Benjamin Dewey, Melvil
N9.1-N9.3	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 (Continued on the next card)

025.4	Custer, A. Benjamin Dewey, Melvil
N9.1-N9.3	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 1.LIBRARY SCIENCE – CLASSIFICATION I Custer, A.Benjamin, ed. II Title

Title Added Entry:-

025.4	Dewey Decimal classification Dewey, Melvil
N9.1-N9.3	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 (Continued on the next card)

025.4	Dewey Decimal classification Dewey, Melvil
N9.1-N9.3	Dewey Decimal classification/ by Mevil Dewey. -19th ed/edited Under the direction of Benjamin A.Custer.- alaanyoclc,1979 3Vol(3273P) ISBN :- 0-910608-23-7 1.LIBRARY SCIENCE – CLASSIFICATION I Custer, A.Benjamin, ed. II Title

Exercise :- 8

Libraries and information Studies in   Retrospect and prospect: Essays in Honour of Prof D.R.Kalia By Prof J.L Shardana Concept Publishing Company New Delhi 2002 2 Volumes Call No: 020 P2.1-P2.2 Acc no:2123&2124 Pages :-779 ISBN :81-7022-928-6 Price : 1900/-

Corporate Authorship

AACr2 define as A corporate body is an organization or a group of persons that is identified by a particular name and they acts or may act as entity.

Different types of corporate Authorship & its identification
1. Government
2. Institution
3. Commission / Committee reports
4. Court
5. Legislative Bodies

1. Speeches
2. Exhibition / fair / festival
3. Conference / seminar / proceedings

1.Government: (Rule)
Normally a government may have different hierarchy arranged in the following decreasing order
   a) Whole Govt.
   b) Ministry
   c) Department
   d) Division
   e) Section etc

Rendering:
A)Whole Government for rendering use conventional name of government I like country, state, municipality etc over which the govt. exercise Jurisdiction
Eg:
   1. Government of India gender as India
   2. For Ministry of Education, Tamilnadu Government as Tamil nadu ministry of education.

Example:

Government of India
SOCIAL SURVEY
(1990-91)
Publication division
Govt. of India
1991
Call No.301,954 N91
Acc No.51717
Textual pages 224
Size 28 cm
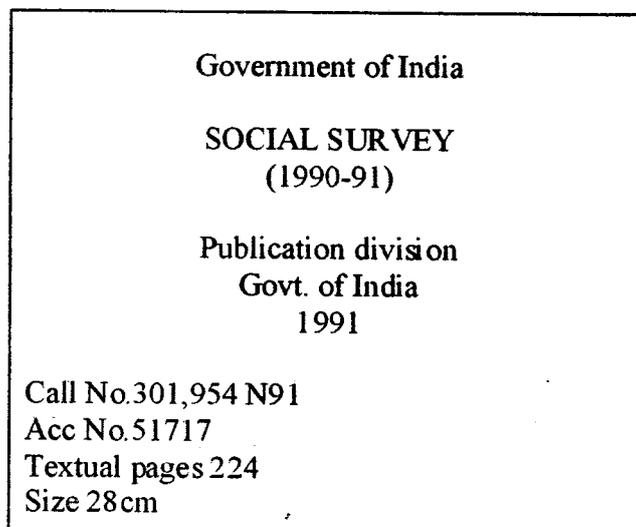
1. Main Entry

301.954 N91 51717	India. Social Survey/Government of India. Delhi: publication Division, Govt. of India, 1991. 224p.;28cm Illustrations and tables are provided 1.Social Surveys – India I. Title

2. Subject added Entry:

301.954	SOCIAL SURVEYS – INDIA India.
N91 51717	Social Survey/Government of India._Delhi: publication Division, Govt. of India, 1991. 224p.;28cm Illustrations and tables are provided 1.Social Surveys – India I. Title

3.Tele Added Entry:

301.954	Social Survey India.
N91	Social Survey/Government of India._Delhi: publication Division, Govt. of India, 1991. 224p.;28cm Illustrations and tables are provided 1.Social Surveys – India I. Title

India. Social Survey
See SOCIAL SURVEYS – INDIA

Exercise:-9

Government of India Ministry of Education Rural Higher Education Manual Illustrated New Delhi Manager of Publication 1959
Other Information Cal No. 379,173 J9; Pages:261 Page Size 21cm Accn.No.64562

2) Institution:- (Rule)

    Enter under the name of Institution

Eg. State bank of India

    If more than one name is used they can be distinguished by

Eg. State bank of India (Chepauk)(1956)

    It recommends to omit articles.

Eg. University of Madras and not The university of Madras.

Omit awards of the Institution.

Example:-

<table>
<tr><td>

Cdurriculum Development in Economics
By
University Grants Commission

Published by
UGC
New Delhi
1988

Call No 330 M8
Acc NO 51722
Preliminary pages ii
Textual pages 50
Size 27cm

</td></tr>
</table>

1. Main Entry

330	University Grants Commission (New Delhi)
M8 51722	Curriculum development in Economics/by University Grands Commission._(New Delhi: UGC, 1988 ii,550p.;27cm 1.Education-Curriculam-Economics I.Title

2. Subject Added entry

330	EDUCATION – CURRICULAM – ECONOMICS University Grants Commission (New Delhi)
M8 51722	Curriculum development in Economics/by University Grands Commission._(New Delhi: UGC, 1988 ii,550p.;27cm 1.Education-Curriculam-Economics I.Title

3. **Title added entry:**

330	Curriculum development in Economics University Grants Commission (New Delhi)
M8 51722	Curriculum development in Economics/by University Grands Commission._(New Delhi: UGC, 1988 ii,550p.;27cm
	1.Education-Curricula-Economics I.Title

Reference Entry.

UGC
See UNIVERSITY GRANTS COMMISSION

Exercise : 10

Economics of Secondary Industries A Study on the small scale Industry Gower Institute of Economic Study StockPort Publiced by **Gower Economic Publication** London 1973 **Call No:**338.4 N73 **Acc No:** 45100 **Pages:** 302 **Size :** 26cm **ISBN :** 0-716-01416

1. Commission Committee Report:-

Rule:-

   Choose commission or committee name. Provide added entry under title & chairman.

Example:

> Report of the export committee of the
> prevention of slaughter of cattle in India.
> 1955
> Ministry of Food & Agriculture
> Govt of India
> Manager of Publication
> New Delhi
>
> Call No"636213 J5
> Acc No. : Supply it
> Pages :-xv, 256
> Size: 23x18cm
> Other information : Chairman of Expert
> Committee P.N.Nanda

Main Entry:-

636.213	India – ministry of food & Agriculture, Expert
J5 21425	Committee of the prevention of slaughter of Cattle in India.1955 Report/by India – Ministry of food & agriculture, expert Ommittee of the preventaion of slaughter of cattle in India._New Delhi Govt of India, 1955 Xv,256p; 24cm Chairman of Expert committee P.N.Nanda 1.ANIMAL HVSBANDRY 2.ANIMAL ABUSE NUNDA, P.N.II TITLE4

Subject added Entry – I

636.213	ANIMAL HUSBANDRY\ India – ministry of food & Agriculture, Expert
J5 21425	Committee of the prevention of slaughter of Cattle in India.1955 Report/by India – Ministry of food & agriculture, expert Committee of the prevention of slaughter of cattle in India._ New Delhi. Govt of India, 1955 xv,256p;24cm Chairman of Expert committee P.N.Nanda 1.ANIMAL HVSBANDRY 2. ANIMAL ABUSE I. Nanda, P.N, II Title

Chairman Added Entry:-

636.213 J5 21425	Nanda.P.N(Chariman) India – ministry of food & Agriculture, Expert Committee of the prevention of slaughter of Cattle in India. 1955 Report/by India – Ministry of food & agriculture, expert Committee of the prevention of slaughter of cattle in India._New Delhi Govt.of India, 1955 xv,256p;24cm Chairman of Expert committee P.N.Nanda 1.ANIMAL HVSBANDRY 2.ANIMAL ABUSE I. Nanda, P.N, II Title

Title added Entry:
Exercise:-11

<div style="border:1px solid">

An Indian personality to Television

Report of the working group in software of

Doordarshan

Ministry of information and Broadcasting

Publication Division

Govt. of India

1984

Call No: 384.550 594 INA
Acc no: 44117
Size : 30cm

</div>

4.Court:-
Rendering:-
Eg:-

    India – Supreme Court; Tamilnadu – High Court
International – International Court of Justice

Example:

```
                    Case digest
              Supreme Court of India

              Himalaya publishing House
                   New Delhi
                     1975

       Call No 340.54, N75
       Acc No.5377
       Preliminary pages xii
       Textual pages 297
```

Main Entry

340.54	India – Supreme court
N75 51720	Case digest/Supreme court of India._New Delhi: Himalaya Publishing House, 1975 xii,297p.;18cm
	1.Law India I.Title

Subject added entry:-

340.54	LAW-INDIA India – Supreme court
N75	Case digest/Supreme court of India._New Delhi: Himalaya Publishing House, 1975 xii,297p.;18cm
	1.Law India I.Title

Subject Added entry:-

340.54	CASE DIGEST India – Supreme court
N75	Case digest/Supreme court of India._New Delhi: Himalaya Publishing House, 1975 xii,297p.;18cm
	1.Law India I.Title

Reference Entry:-

India- LAW
See LAW – INDIA

Exercise:-13

Judgment of international Court of Justice On the sights of passage over India Territory case Dardar on 12th Apirl 1963 New Delhi Govt. of India Call No.:341 N60 Acc No.:Supply it Pages : III +75 size : 20cm5 size : 20cm

XXXII. Legislative Bodies:-
Example:

Resolutions on the Proposed Deduction in the demand for Grants Parliament of India Govt. Press New Delhi 1984 Call No: 328 M4 Acc no. 51719 Preliminary Pages ix Textual pages 1024 Size : 31cm Note : This is the resolutions passed in the Lok Sabha

Main Entry:

328	India – Parliament – Loksabha
M4 51719	Resolutions on the proposed deductions in the Demand for grants/Parliament of India._New Delhi: Govt.Press.1984 ix,1024p.;31cm
	1.India – Parliament 2. Legislative bodies. I. Title

Subject added Entry

328	INDIA-PARLIAMENT India – Parliament – Loksabha
M4	Resolutions on the proposed deductions in the Demand for grants/Parliament of India._New Delhi: Govt.Press.1984 ix,1024p.;31cm
	1.India – Parliament 2. Legislative bodies. I. Title

Subject added Entry

328	LEGISLATIVE BODIES India – Parliament – Loksabha
M4	Resolutions on the proposed deductions in the Demand for grants/Parliament of India._New Delhi: Govt.Press.1984 ix,1024p.;31cm
	1.India – Parliament 2. Legislative bodies. I. Title

Title added Entry:-

328	Resolutions on the proposed deductions in the demand for grants India – Parliament – Loksabha
M4	Resolutions on the proposed deductions in the Demand for grants/Parliament of India._New Delhi: Govt.Press.1984 ix,1024p.;31cm
	1.India – Parliament 2. Legislative bodies. I. Title

Reference entry:

Loksabha
See PARLIAMENT

Exercise:-14

```
Legal of same work of private business
            for future action

Discussion and decision of house of
            LOKSABHA
            Govt. of India
            New Delhi
               1972




Call No:-346.72
Acc No:-101041
Pages:- 125
Size:-25cm
```

Speeches :- (Heads of State)
Rendering:-

US - President
India - Prime Minister
TN – CM

Eg:-   India – President (19950-55n : Rajendra Prasab)
US – President (1953-61 : Eisen hower)
TN – Governor (1987-88 : Alexander)

Example:-

```
                    Speeches delivered by

                His Excellency the Honourable
                        Giani zail singh
                            While
                      President of India

                  The Manager of Publications
                        Govt. of India
                            1985



        CallNo.353.03 M5
        Acc No 51718
        Preliminary pages viii
        Textual pages 249
        Size 23 cm
```

Main Entry

353.03	India. President (1982-1987 : Zail Singh)
M5	Speeches/delivered by Giani Zail Singh while
51718	Resident of India._New Delhi: The Manger of
	ublications, Govt.of India,1985
	Viii,249,:23cm
	1.Presidents – India – Message. I.Title

Subject Added Entry

353.03	PRESIDENTS – INDIA – MESSAGES
	India. President (1982-1987 : Zail Singh)
M5	Speeches/delivered by Giani Zail Singh while
	Resident of India._New Delhi: The Manger of
	ublications, Govt.of India,1985
	Viii,249,:23cm
	1.Presidents – India – Message. I.Title

Subject Added Entry

353.03	Speeches India. President (1982-1987 : Zail Singh)
M5	Speeches/delivered by Giani Zail Singh while Resident of India._New Delhi: The Manger of ublications, Govt.of India,1985 Viii,249,;23cm 1.Presidents – India – Message. I.Title

Exercise :-15

National Programmes of India
A speech delivered by Mrs. Indra
Gandhi
Prime Minister of India
On the occasion of her vist to
TamilNadu
22nd March 1981
TamilNadu Govt
Madras
1981

Ca'l No : 354.540312
Acc.No: 31010
Pages :-98
Size :24cm

---

7)Exhibition/Fair/Festival
Rule:-
    Omit the no. of exhibition from its name
Eg:- National Book exhibition and not 20th national book exhibition add the no the year and
        place with heading. But docent's add it at integral parts of the main
Eg:- Youth festival (1987: India)

Example:

```
                    TamilNadu Handloom Cloth
                           Exhibition
                        Held at Madras
              During 1st April to 30th May 1988
                        Fashion Parade
                         Organised by
                   South Indian Chamber of
                           Commerce
                            Madras
                             1988


         Call No.677.0954 N88
         Acc No:-304050
         Pages :- 126
         Size :- 24cm
         Contain illustrations and plates1
```

Main Entry:-

677.0954	Tamilnadu Handloom cloth Exhibition
N88 304050	Fashion Parade/by Tamil nadu Handloom Cloth exhibition, held at Madras during 1st April to 20th may 1988._Madras: South Indian chamber of commerce, 1988 126p.;ill;plts;24cm I.FASHION PARADE II. TEXTILE INDUSTRY I SOUTH Indian chamber of commerce II Title

Subject added Entry I

677.0954	FASHION PARADE Tamilnadu Handloom cloth Exhibition
N88 304050	Fashion Parade/by Tamil nadu Handloom Cloth exhibition, held at Madras during 1st April to 20th may 1988._Madras: South Indian chamber of commerce, 1988 126p.;ill;plts;24cm I.FASHION PARADE II. TEXTILE INDUSTRY I SOUTH Indian chamber of commerce II Title

Subject added entry – II

677.0954 N88	TEXTILE INDUSTRY Tamilnadu Handloom cloth Exhibition Fashion Parade/by Tamil nadu Handloom Cloth exhibition, held at Madras during 1st April to 20th may 1988._Madras: South Indian chamber of commerce, 1988 126p.;ill;plts;24cm I.FASHION PARADE II. TEXTILE INDUSTRY I SOUTH Indian chamber of commerce II Title

Organiser Added Entry:-

677.0954	South Indian chamber of commerce Tamilnadu Handloom cloth Exhibition
N88	Fashion Parade/by Tamil nadu Handloom Cloth exhibition, held at Madras during 1st April to 20th may 1988._Madras: South Indian chamber of commerce, 1988 126p.;ill;plts;24cm I.FASHION PARADE II. TEXTILE INDUSTRY I. SOUTH Indian chamber of commerce II Title

Title added entry:

677.0954	Fashion Parade Tamilnadu Handloom cloth Exhibition
N88	Fashion Parade/by Tamil nadu Handloom Cloth exhibition, held at Madras during 1st April to 20th may 1988._Madras: South Indian chamber of commerce, 1988 126p.;ill;plts;24cm I.FASHION PARADE II. TEXTILE INDUSTRY I. SOUTH Indian chamber of commerce II Title

8) Conference/Proceedings/Congresses etc
Rule:-
      Enter under name of the conference
Rule 24.7 A:-
      States "omit the no. of conference or Year form name
Eg: International Conference (1961:Paris)
Conference of medical Practiciner(518:1985:Madras)

Example:

```
                    Proceedings of the
        Third Annual Conference on Air Pollution
                    April 4 & 5 1983


                       Sponsored by
             Assam Pollution Control Board
                      Organised by
             Institute of Energy Management
                         Bombay
             Institute of Energy Management
                          1983


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Main Entry

614.71	Annual conference on Air pollution
M3	(3rd :1983 :Bombay) Proceedings of the Third annual conference on Air Pollution/Sponsered by Assam pollution control Board; Organized by Institude of energy Management._Bombay 249.;ill;33cm 1.Airpollution -- conferences I. Assam pollution Control Board II. Institute of Energy Management

Subject Added Entry

614.71	AIR POLLUTION -- CONFERENCE Annual conference on Air pollution
M3	(3rd :1983 :Bombay) Proceedings of the Third annual conference on Air Pollution/Sponsered by Assam pollution control Board; Organized by Institude of energy Management._Bombay 249.;ill;33cm 1.Airpollution -- conferences I. Assam pollution Control Board II. Institute of Energy Management

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614.71	ASSAM POLLUTION CONTROL BOARD Annual conference on Air pollution
M3	(3rd :1983 :Bombay) Proceedings of the Third annual conference on Air Pollution/Sponsered by Assam pollution control Board; Organized by Institude of energy Management._Bombay 249.;ill;33cm 1.Airpollution – conferences I. Assam pollution Control Board II. Institute of Energy Management

Organizer added entry:

614.71	Institute of Energy Management Annual conference on Air pollution
M3	(3rd :1983 :Bombay) Proceedings of the Third annual conference on Air Pollution/Sponsered by Assam pollution control Board; Organized by Institude of energy Management._Bombay 249.;ill;33cm 1.Airpollution – conferences I. Assam pollution Control Board II. Institute of Energy Management

Exercise 16.

> Proceedings of the International
> Study
> Conference on Classification
> For Information Retrieval
> Held at
> Beatrice Webb House
> Dorking
> 13-17th May 1957
>
> Aslib
> London
> 1957