

**B.A.,
PUBLIC ADMINISTRATION**

SYLLABUS

**FROM THE ACADEMIC YEAR
2023 - 2024**

**TAMIL NADU STATE COUNCIL FOR HIGHER
EDUCATION, CHENNAI – 600 005**

1. Introduction

Public Administration is particularly suited to students to pursue a broad-based education giving scope for many multiple careers and meaningful lives, be it in politics, civil service, civil society organisations and businesses with commitment to social service, and new vocations that are in the making. Further it helps students who seek broad-based access to insights from multiple disciplines as a way to understand how people behave and influence the world around us. These students aspire to study social science as a holistic discipline which has practical relevance in understanding and tackling real problems in society.

The Bachelor's Programme in Public Administration equips the students with knowledge of the Indian constitution, the political system, institutions, and their functioning besides giving an idea of how a government works at the central, state and local levels. The discipline of Public Administration studies government-in-action and has acquired salience and popularity among students, particularly those aspiring to make a career in the rapidly changing political economy of India today. The Indian Civil services are an alternative area of career planning for the students of Public Administration besides the ever-expanding private sector in post globalized India. The programme familiarizes the students with the complexities of state and bureaucratic functioning as well as policy making and implementation with reference to India. The students learn about the concepts and theories of administration/management and their application which is extremely relevant to the working of both public and private sector organizations.

The courses in this programme have been structured in a manner that they introduce the student to the canvas of subjects that comprise the umbrella discipline of Public Administration which has both theoretical and applied aspects. Beginning with a focus on concepts and theories which form the core courses, other courses are introduced to see how these concepts have been translated into Indian administrative practices. The transition from an era of government to governance has brought Public Administration to the forefront of seminal changes in the operational context of developed and developing countries in the 21st century. All these changes have been mapped to make the course relevant and meaningful to a student in today's times. Given this diverse basket of courses and skill sets that a student is expected to master in this B.A. Programme, the learning outcome enable them to seek gainful employment and engagement in diverse sectors of the economy such as teaching and research, civil services, journalism, law or executive work in private sector organizations.

PSO3	Y	Y	Y	Y	Y	Y	Y	Y
PSO 4	Y	Y	Y	Y	Y	Y	Y	Y
PSO 5	Y	Y	Y	Y	Y	Y	Y	Y

3 – Strong, 2- Medium, 1- Low

Highlights of the Revamped Curriculum:

- Student-centric, meeting the demands of industry & society, incorporating industrial components, hands-on training, skill enhancement modules, industrial project, project with viva-voce, exposure to entrepreneurial skills, training for competitive examinations, sustaining the quality of the core components and incorporating application oriented content wherever required.
- The Core subjects include latest developments in the education and scientific front, advanced programming packages allied with the discipline topics, practical training, devising mathematical models and algorithms for providing solutions to industry / real life situations. The curriculum also facilitates peer learning with advanced mathematical topics in the final semester, catering to the needs of stakeholders with research aptitude.
- The General Studies and Mathematics based problem solving skills are included as mandatory components in the ‘Training for Competitive Examinations’ course at the final semester, a first of its kind.
- The curriculum is designed so as to strengthen the Industry-Academia interface and provide more job opportunities for the students.
- The Industrial Statistics course is newly introduced in the fourth semester, to expose the students to real life problems and train the students on designing a mathematical model to provide solutions to the industrial problems.
- The Internship during the second year vacation will help the students gain valuable work experience, that connects classroom knowledge to real world experience and to narrow down and focus on the career path.
- Project with viva-voce component in the fifth semester enables the student, application of conceptual knowledge to practical situations. The state of art technologies in conducting a Explain in a scientific and systematic way and arriving at a precise solution is ensured. Such innovative provisions of the industrial training, project and internships will give students an edge over the counterparts in the job market.

- State-of Art techniques from the streams of multi-disciplinary, cross disciplinary and inter disciplinary nature are incorporated as Elective courses, covering conventional topics to the latest - Artificial Intelligence.

Value additions in the Revamped Curriculum:

Semester	Newly introduced Components	Outcome/ Benefits
I	Foundation Course To ease the transition of learning from higher secondary to higher education, providing an overview of the pedagogy of learning Literature and analysing the world through the literary lens gives rise to a new perspective.	<ul style="list-style-type: none"> ➤ Instill confidence among students ➤ Create interest for the subject
I,II,III,IV	Skill Enhancement papers (Discipline centric /Generic/Entrepreneurial)	<ul style="list-style-type: none"> ➤ Industry ready graduates ➤ Skilled human resource ➤ Students are equipped with the essential skills to make them employable
		<ul style="list-style-type: none"> ➤ Training on language and communication skills enable the students gain knowledge and exposure in the competitive world.
		<ul style="list-style-type: none"> ➤ Discipline centric skill will improve the Technical knowhow of solving real life problems.
III,IV,V&VI	Elective papers	<ul style="list-style-type: none"> ➤ Strengthening the domain knowledge ➤ Introducing the stakeholder to the State-of Art techniques from the streams of multi-disciplinary, cross disciplinary and interdisciplinary nature ➤ Emerging topics in higher education/industry/communication network/health sector etc. are introduced with hands-on-training.

IV	ElectivePapers	<ul style="list-style-type: none"> ➤ Exposuretoindustry modelsstudentsintosolution providers ➤ GeneratesIndustryready graduates ➤ Employmentopportunitiesenhanced
VSemester	Electivepapers	<ul style="list-style-type: none"> ➤ Self-learning isenhanced ➤ Applicationoftheconceptto realsituationis conceivedresulting intangibleoutcome
VISemester	Electivepapers	<ul style="list-style-type: none"> ➤ Enriches the studybeyondthe course. ➤ Developingaresearch framework and presenting their independent and intellectual ideas effectively.
ExtraCredits: ForAdvancedLearners/Honorsdegree		<ul style="list-style-type: none"> ➤ Tocater totheneeds of peer learners/research aspirants
SkillsacquiredfromtheCourses		Knowledge, Problem Solving, Analytical ability,ProfessionalCompetency,ProfessionalCommunicationandTransferrable Skill

Credit Distribution for UG Programmes

Sem I	Credit	H	Sem II	Credit	H	Sem III	Credit	H	Sem IV	Credit	H	Sem V	Credit	H	Sem VI	Credit	H
1.1. Language	3	6	2.1. Language	3	6	3.1. Language	3	6	4.1. Language	3	6	5.1 Core Course –\CC IX	4	5	6.1 Core Course – CC XIII	4	6
1.2 English	3	6	2.2 English	3	6	3.2 English	3	6	4.2 English	3	6	5.2 Core Course – CC X	4	5	6.2 Core Course – CC XIV	4	6
1.3 Core Course – CC I	5	5	2.3 Core Course – CC III	5	5	3.3 Core Course – CC V	5	5	4.3 Core Course – CC VII Core Industry Module	5	5	5.3. Core Course CC - XI	4	5	6.3 Core Course – CC XV	4	6
1.4 Core Course – CC II	5	5	2.4 Core Course – CC IV	5	5	3.4 Core Course – CC VI	5	5	4.4 Core Course – CC VIII	5	5	5.4. Core Course –/ Project with viva- voce CC -XII	4	5	6.4 Elective - VII Generic/ Discipline Specific	3	5
1.5 Elective I Generic/ Discipline Specific	3	4	2.5 Elective II Generic/ Discipline Specific	3	4	3.5 Elective III Generic/ Discipline Specific	3	4	4.5 Elective IV Generic/ Discipline Specific	3	3	5.5 Elective V Generic/ Discipline Specific	3	4	6.5 Elective VIII Generic/ Discipline Specific	3	5
1.6 Skill Enhancement Course SEC-1	2	2	2.6 Skill Enhancement Course SEC-2	2	2	3.6 Skill Enhancement Course SEC-4, (Entrepreneurial Skill)	1	1	4.6 Skill Enhancement Course SEC-6	2	2	5.6 Elective VI Generic/ Discipline Specific	3	4	6.6 Extension Activity	1	-
1.7 Skill Enhancement - (Foundation Course)	2	2	2.7 Skill Enhancement Course –SEC-3	2	2	3.7 Skill Enhancement Course SEC-5	2	2	4.7 Skill Enhancement Course SEC-7	2	2	5.7 Value Education	2	2	6.7 Professional Competency Skill	2	2
						3.8 E.V.S.	-	1	4.8 E.V.S	2	1	5.8 Summer Internship /Industrial Training	2				
	23	30		23	30		22	30		25	30		26	30		21	30
Total – 140 Credits																	

Choice Based Credit System (CBCS), Learning Outcomes Based Curriculum Framework
(LOCF) Guideline Based Credit and Hours Distribution System
for all UG courses including Lab Hours

First Year
Semester-I

Part	List of Courses	Credit	No. of Hours
Part-1	Language - Tamil	3	6
Part-2	Language - English	3	6
Part-3	Core Courses & Elective Courses [in Total]	13	14
Part-4	Skill Enhancement Course SEC-1	2	2
	Foundation Course	2	2
		23	30

Semester-II

Part	List of Courses	Credit	No. of Hours
Part-1	Language - Tamil	3	6
Part-2	Language - English	3	6
Part-3	Core Courses & Elective Courses including laboratory [in Total]	13	14
Part-4	Skill Enhancement Course -SEC-2	2	2
	Skill Enhancement Course -SEC-3 (Discipline / Subject Specific)	2	2
		23	30

**Second Year
Semester-III**

Part	List of Courses	Credit	No. of Hours
Part-1	Language - Tamil	3	6
Part-2	Language - English	3	6
Part-3	Core Courses & Elective Courses including laboratory [in Total]	13	14
Part-4	Skill Enhancement Course -SEC-4 (Entrepreneurial Based)	1	1
	Skill Enhancement Course -SEC-5 (Discipline / Subject Specific)	2	2
	E.V.S	-	1
		22	30

Semester-IV

Part	List of Courses	Credit	No. of Hours
Part-1	Language - Tamil	3	6
Part-2	Language - English	3	6

Part-3	Core Courses & Elective Courses including laboratory [in Total]	13	13
Part-4	Skill Enhancement Course -SEC-6 (Discipline / Subject Specific)	2	2
	Skill Enhancement Course -SEC-7 (Discipline / Subject Specific)	2	2
	E.V.S	2	1
		25	30

**Third Year
Semester-V**

Part	List of Courses	Credit	No. of Hours
Part-3	Core Courses including Project / Elective Based	22	26
Part-4	Value Education	2	2
	Internship in Government Office / Industrial Visit / Field Visit	2	2
		26	30

Semester-VI

Part	List of Courses	Credit	No. of Hours
Part-3	Core Courses including Project / Elective Based & LAB	18	28
Part-4	Extension Activity	1	-
	Professional Competency Skill	2	2
		21	30

Consolidated Semester wise and Component wise Credit distribution

Parts	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Credits
Part I	3	3	3	3	-	-	12
Part II	3	3	3	3	-	-	12
Part III	11	11	11	11	22	18	84
Part IV	6	6	6	7	3	3	31
Part V	-	-	-	-	-	1	1
Total	23	23	23	24	25	22	140

*Part I, II, and Part III components will be separately taken into account for CGPA calculation and classification for the under graduate programme and the other components. IV, V have to be completed during the duration of the programme as per the norms, to be eligible for obtaining the UG degree

Methods of Evaluation		
Internal Evaluation	Continuous Internal Assessment Test	25 Marks
	Assignments	
	Seminars	
	Attendance and Class Participation	
External Evaluation	End Semester Examination	75 Marks
	Total	100 Marks
Methods of Assessment		
Recall (K1)	Simple definitions, MCQ, Recall steps, Concept definitions	
Understand/Comprehend (K2)	MCQ, True/False, Short essays, Concept explanations, Short summary or overview	
Application (K3)	Suggest idea/concept with examples, Suggest formulae, Solve problems, Observe, Explain	
Analyze (K4)	Problem-solving questions, Finish a procedure in many steps, Differentiate between various ideas, Map knowledge	
Evaluate (K5)	Longer essay/Evaluation essay, Critique or justify with pros and cons	
Create (K6)	Check knowledge in specific or off-beat situations, Discussion, Debating or Presentations	

B.A Public Administration

First Year

Semester-I

Part	List of Courses	Credit	Hours per week (L/T/P)
Part-I	Language – Tamil	3	6
Part-II	Language - English	3	6
Part-III	CCI – Principles of Public Administration	5	5
	Administrative Thinkers	5	5
	DSE -1 –Law, State and Government	3	4
Part-IV	Skill Enhancement Course SEC 1– Introduction to Public Relations	2	2
	Foundation Course FC – Human Rights in India	2	2
		23	30

Semester-II

Part	List of Courses	Credit	Hours per week(L/T/P)
Part-I	Language – Tamil	3	6
Part-II	Language - English	3	6
Part-III	Public Policy Making in India	5	5
	Financial Administration in India	5	5
	Elective -2 – Introduction to Constitution of India	3	4
Part-IV	SEC -2 Disaster Management	2	2
	SEC – 3 Citizen Centric Governance	2	2
		23	30

1. Suggestive Topics in Core Component
2. Suggestive Topics in Elective Courses (Generic / Discipline-centric)
3. Group II –Suggestive Elective Courses (Discipline-centric)
4. Suggestive Topics in Skill Enhancement Courses (SEC)
5. Skill Enhancement Courses (SEC)

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	S	S	S	S	S	M	S	M
CO2	M	S	S	S	M	S	S	M	M	M
CO3	S	S	S	M	S	S	S	M	S	M
CO4	S	S	S	S	S	S	S	M	M	M
CO5	S	M	S	S	S	S	S	M	M	S

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Weightage	15	15	15	15	15
Weighted percentage of Course Contribution to Pos	3.0	3.0	3.0	3.0	3.0

Level of Correlation between PSO's and CO's

SEMESTER I

PRINCIPLES OF PUBLIC ADMINISTRATION

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Principles of Public Administration	Core	Y	-	-	-	5	5	25	75	100
Course Objectives											
C1	To understand the basis of administration and management.										
C2	To describe the theoretical evolution of Public Administration.										
C3	To analyse the relevance and effectiveness of changing organizational forms to carry out the administrative process.										
C4	To assess the importance of legislative and judicial controls in administration										
C5	To examine the civil society and other grievance mechanism in Public Administration										
UNIT	Content									No. of Hours	
I	Introduction: Public Administration- Meaning, Nature, Scope and Significance; Dimensions of Public Administration; Difference between Private Administration and Public Administration.									5	
II	Growth of Public Administration: Evolution of Public Administration; Minnow brook Conferences (I, II and III); Relation of Public Administration with Political Science, Sociology, History, Economics, Law and Management.									5	
III	Trends in Public Administration: New Public Administration; New Public Management; Globalization and Public Administration; Paradigm Shift from Government to Governance; New Public Service.									5	
IV	Organization and its Principles: Principles of Organization- Hierarchy, Unity of Command, Span of Control, Coordination, Authority and Responsibility, Supervision and Control, Centralization, Decentralization and Delegation.									5	

V	Good Governance: Concept, characteristics, elements, Issues and challenges, development of leadership, qualities of leadership, citizen and administration issues and problems, methods to promote good relationship.	5
	Total	25
	Course Outcome	Programme Outcomes
CO	On completion of this course, students will learn	
1	To assimilate the basic concepts of public administration.	PO1
2	To gain insights on various functions of administration and its principles.	PO1, PO2
3	To evaluate relevance of public administration today.	PO4, PO6
4	To trace the growth of Public Administration and the trends.	PO4, PO5, PO6
5	To distinctively identify the process of administration, governance and organization.	PO3, PO8
	TextBooks	
1	Bhattacharya Mohit (2019), New Horizons of Public Administration, New Delhi, Jawahar Publishers & Distributors.	
2	Hoshiar Singh / Sachdeva (2011), Public Administration: Theory and Practice, New Delhi, Pearson Education India.	
3	Ravindra Prasad Singh (2011), Principles and Practice of Public Administration, Jaipur, ABD Publishers.	
4	Ravi Goel, (2012), Public Administration, Concepts and Theories, New Delhi, Sonali Publications.	
5	Ebenezer Oni (2016), Principles of Public Administration, New Delhi, Concept Publications Ltd.	
	Reference Books	
1	Basu, Rumki. (2019), Public Administration in the 21 st Century: A Global South Perspective, New York and London, Routledge.	
2	S.R Myneni (2016), Principles of Public Administration, Haryana, Allahabad Law Agency.	
3	Peters, B. Guy (2018), The Next Public Administration: Debates & Dilemmas. New Delhi, Sage Publications.	
4	Marc Holzer, Richard W. Schweser (2019), Public Administration: An Introduction, New Delhi, Taylor & Francis Ltd.	
5	P.B. Rathod (2005), A Handbook of Public Administration, Jaipur, ABD Publishers.	

Web Resources	
1	https://www.jstor.org/stable/977179
2	https://www.britannica.com/topic/public-administration/Principles-of-public-administration
3	https://www.sigmaweb.org/publications/Principles-of-Public-Administration-2017-edition-ENG.pdf
4	https://www.academia.edu/30097948/PRINCIPLES_OF_PUBLIC_ADMINISTRATION
5	https://botw.org/top/Science/Social_Sciences/Public_Administration/

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	S	S	S	M	S	S	S
CO2	S	S	S	M	M	S	M	M	M	M
CO3	S	S	M	S	M	S	S	L	L	M
CO4	S	S	S	M	S	M	M	M	S	L
CO5	S	S	M	S	M	S	S	L	M	S

S-Strong M-Medium L-Low

CO-PO Mapping (Course Articulation Matrix)

CO / PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	3
CO2	3	3	3	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	3	3	3
Weightage	15	15	13	13	12
Weighted percentage of Course	3.0	3.0	2.6	2.6	2.4

Contribution to POs					
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Level of Correlation between PSO's and CO's

ADMINISTRATIVE THINKERS

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Administrative Thinkers	Core	Y-	-	-	-	5	5	25	75	100
Course Objectives											
C1	To provide the comprehensive view of administrative theories.										
C2	To familiarize the concepts propounded by various administrative thinkers.										
C3	To examine the emerging ideas of public administration with theories.										
C4	To gather insights of various ideas of the theorists over a period of time.										
C5	To appreciate the contribution of thinker's ability to describe, explain and predict an administrative phenomenon.										
UNIT	Content										No. of Hours
I	Indian Administrative Thinkers: Kautilya & Thiruvalluvar- Statecraft and Governance, Classical Approach: Woodrow Wilson: Politics Administration – Dichotomy Henri Fayol: Principles of Management, F.W. Taylor: Scientific Management Max Weber: Model of Bureaucracy										5
II	Human Relations Approach: Luther Gullick and Lyndall Urwick: Administrative Principles; M.P. Follett: Leadership and Conflict; Elton Mayo: Human Relations Theory; Abraham Maslow: Need Hierarchy Concept										5
III	Behavioral Approach: Chester Barnard: Contribution Satisfaction Equilibrium; Herbert Simon: Theory of Decision-Making; F.W. Riggs: Administrative Models and Approaches; Douglas McGregor: Managerial Theories of 'X' and 'Y'										5
IV	Public Choice, Entrepreneurial Government and NPS: Vincent Ostrom: Public choice approach and the theory of democratic administration; David Osborne and Ted Gaebler: Concept of entrepreneurial government; Robert and Janet Denhardt: The New Public Service										5

V	MBO, Policy Science and Theory Z: P.F. Drucker: Management by Objectives; YehezkelDror: Ideas on Policy Sciences; William Ouchi: Theory 'Z'; Frederick Herzberg: Hygiene Motivation Theory	5
	Total	25
	Course Outcome	Programme Outcome
CO	On completion of this course, students will learn	
1	To understand the basic concepts and ideas of Public Administration.	PO1
2	To examine the characteristic features of ideas of various thinkers.	PO1, PO2
3	To have insight on ideas emerging during different time periods	PO4, PO6
4	To distinguish the perspectives of various Concepts of Thinkers.	PO4, PO5, PO6
5	To apply the ideas / theories to real time situations.	PO3, PO8
	Text Books	
1	Prasad, Ravindra D., V.S. Prasad, P. Satyanarayana & Y. Pardhasaradhi (eds.) (2010), Administrative Thinkers, New Delhi, Sterling Publishing House.	
2	Anupama Puri Mahajan (2020), Administrative Thinkers, New Delhi, Sage Publications Pvt. Ltd.	
3	S.R. Maheshwari (2003), Administrative Thinkers, New Delhi, Macmillan, India.	
4	S.L. Goel (2008), Administrative and Management Thinkers, New Delhi, Deep and Deep Publications.	
5	R. K. Sapru, 2013, Administrative Theories and Management Thought, New Delhi, PHI Learning Pvt., Ltd.	
	Reference Books	
1	R Hooja (2007), Administrative Theories : Approaches, Concepts and Thinkers in Public Administration, Jaipur, Rawat Publications.	
2	Ramesh K Arora (1979), Perspective in Administrative Theory, New Delhi, Associated Publishing House.	
3	Gangadhar. V & Sharma Manoj, Administrative Thinkers, New Delhi, Anmol Publications Pvt., Ltd.	
4	Anthony Tillet, Thomas Kemper & Gordon Willey (1970), Management Thinkers, London, Penguin Books.	
5	Pardeep Sahni, Etakula Vayunandan (2009), Administrative Theory, New Delhi, PHI Learning Pvt., Ltd.	
	Web Resources	
1	https://study.sagepub.in/mahajan_at	
2	https://www.academia.edu/32941538/Administrative_Thinkers_by_Siam	

3	https://sterlingpublishers.in/sterling/product/administrative-thinkers
4	https://aub.edu.lb/libguides.com/publicadministration/Web_Resources
5	https://www.bl.uk/business-and-management/management-thinkers

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	M	S	S	M	M	S	S
CO2	S	S	M	M	M	M	M	S	M	M
CO3	S	S	M	S	M	M	S	M	L	L
CO4	S	S	S	M	S	S	M	S	M	S
CO5	S	S	M	S	S	M	S	M	L	M

S-Strong M-Medium L-Low

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	2	3	3
Weightage	15	15	12	12	13
Weighted percentage of Course Contribution to POs	3.0	3.0	2.4	2.4	2.6

Level of Correlation between PSO's and CO's

LAW, STATE AND GOVERNMENT

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Law, State and Government	Elective	Y	-	-	-	3	4	25	75	
Course Objectives											
C1	To understand the concepts of Law, State and Government										
C2	To trace the evolution of State and Government										
C3	To examine the salient features and theories of State										
C4	To comprehend the institutional mechanism and their processes.										
C5	To identify the nexus between Law, State and Government										
UNIT	Content								No. of Hours		
I	Law, Justice, and Morality - Classification of Laws - Public and Private Law, Substantive and Procedural Law, Municipal and International Law, Civil Law and Criminal Law - Sources of Law: Custom, Precedent, Legislation.								4		
II	Basic Concepts of Indian Legal System - Common Law Foundations - Rule of Law, Separation of Powers, Principle of Natural Justice, and Rule of equity - Indian Constitution: Salient Features - Judicial System in India - Hierarchy of Courts and Jurisdiction of the Courts.								4		
III	State: Theories of the Origin (Divine Origin, Social Contract, Evolutionary Theory and Marxist Theory), Nature of the State - Organic theory of the State, the Concept of Welfare State, Sovereignty: Monistic and Pluralistic theories.								4		

IV	Government - Forms of government - Unitary, Federal, and Quasi-federal - Parliamentary and Presidential - Organs of Government - Legislature, Executive and Judiciary.	4
V	Political Ideas: Liberty, Equality, rights, Justice, Democracy, Citizenship, Individualism, Liberalism, Socialism, Fascism, Nationalism and Feminism Franchise and Methods of Representation.	4
	Total	20
	Course Outcome	Programme Outcome
CO	On completion of this course, students will learn	
1	To analyse the concepts and dimensions of law and its origin	PO1
2	To describe the evolution and changing concepts of State and legal system	PO1, PO2
3	To comprehend and describe the nature and characteristics of various theories of State	PO4, PO6
4	To evaluate the intrinsic relationship between law and Political System.	PO4, PO5, PO6
5	To review the various ideas and concepts related to political systems	PO3, PO8
	Text Books	
1	N. D. Arora (2006), Theory of State, New Delhi, K. K. Publications.	
2	Das, P. G. (2011), History of Political Thought, New Delhi, New Central Book Agency.	
3	J. Duncan M. Derrett (1999), Religion, Law and the State in India, New Delhi, Oxford University Press.	
4	Klosko, George (ed.) (2011), The Oxford Handbook of the History of Political Philosophy, Oxford, Oxford University Press.	
5	Hans Kelsen (2005), General Theory of Law and State, Routledge.	
	Reference Books	
1	Gaus, Gerald F. & Chandran Kukathas (eds.) (2004), Handbook of Political Theory, New Delhi, Pearson.	
2	O.P. Guaba (2011), Introduction to Political Theory, New Delhi, Macmillan.	
3	Sabine, George H. (1961), A History of Political Theory, New York, Holt, Rinehart and Winston.	
4	S. Ramaswamy. Political Theory: Ideas and Concepts, New Delhi, Macmillan.	
5	S.P. Varma. Modern Political Theory (1975), New Delhi, Vikas Publishing House.	
	Web Resources	

1	https://www.ebooks.com/en-us/subjects/law/
2	https://nptel.ac.in/courses/109103176
3	https://www.india.gov.in/download-e-book-ministry-law-justice
4	https://legal.un.org/avl/studymaterials/handbook/english/book_1.pdf
5	https://www.igi-global.com/e-resources/subject-e-book-collections/government/

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	M	S	M	M	M	M	S
CO2	S	S	M	M	M	M	S	S	M	M
CO3	S	S	M	M	M	S	M	M	S	L
CO4	S	S	M	M	S	M	S	S	M	S
CO5	S	S	M	M	M	S	M	M	S	M

S-Strong M-Medium L-Low

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	2	3	3
Weightage	15	15	12	12	13
Weighted percentage of Course Contribution to	3.0	3.0	2.4	2.4	2.6

Pos					
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Level of Correlation between PSO's and CO's

INTRODUCTION TO PUBLIC RELATIONS

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
	Introduction to Public Relations	SEC -1	Y	-	-	-	2	2	25	75	100
Course Objectives											
C1	To evaluate how public relations has been defined in myriad ways since early 20 th century										
C2	To explicate the importance of Public Relations in Public Administration.										
C3	To focus on public relations in different agencies like media, company, government and community.										
C4	To identify how public relations and communications are heavily interlinked										
C5	To develop various management and organizational practices.										
UNIT	Content									No. of Hours	
I	Meaning, Nature and Scope of Public Relations, Differences between public relations, marketing and Advertising-History of Public Relations-The Publics in Public Relations.									2	
II	Ethics and Social Responsibility - Public Relations and the Law-Public Relations Theory-Communications Theory and Public Opinion									2	
III	Planning: Strategies in Public Relations -Tactics of Public Relations-Types of Relations-Community relations- Government relations-Consumer relations-International relations									2	
IV	Social Projects and Public Relations -Multimedia Message Development - Media relations Cyber-Relations in the Digital Age - Social Media and Public Relations-Cross-Cultural Communications									2	
V	Careers in Public Relations-Professional Development – Corporate Social Responsibility - Crisis Management- Future Pathway.									2	

	Total	10
	Course Outcome	Programme Outcome
CO	On completion of this course, students will learn	
1	To understand the significance of Public Relations in Public administration	PO1
2	To examine how transparency in administration is made possible through media	PO1, PO2
3	To have an insight on the use of the technological advancement in Public Relations.	PO4, PO6
4	To integrate various concepts in Public Administration to promote Relations	PO4, PO5, PO6
5	To develop writing skills for newspapers and creation of Blogs.	PO3, PO8
	Text Books	
1	Mordecai Lee, Grant Neeley, Kendra B Stewart (2021), The Practice of Government Public Relations, United Kingdom, Routledge.	
2	Oyvind Ihlen (2007), Public Relations and Social Theory: Key Figures and Concepts, United Kingdom, Routledge Communication Series.	
3	Guth, D. W., & Marsh, C. (2012), Public Relations: A Value-Driven Approach (5th edition), Boston, Allyn and Bacon.	
4	Wilcox, Dennis, et al. (2012), Think Public Relations, (2nd ed.), New York, Pearson Education.	
5	Kelleher, Tom (2017), Public Relations, Oxford, Oxford University Press.	
	Reference Books	
1	Mehta. D.S (1980), Handbook of Public Relations in India, New Delhi, Allied Publishers.	
2	Broom, G., Casey, S., & Ritchey, J. (2000). Toward a concept and theory of organization– public relationships: An update. In J. A. Ledingham & S. D. Bruning (Eds.),	
3	J.V. Vilanilam (2011), Public Relations in India: New Tasks and Responsibilities, SAGE Publications India Pvt Ltd, New Delhi	
4	C. S. Rayadu and K.R. Balan (1997), Principles of Public Relations, New Delhi, Himalaya Publishing House.	
5	Heath, R.L (2001), Handbook of Public Relations in India, New Delhi, Sage Publications.	
	Web Resources	
1	https://apps.prsa.org/AboutPRSA/PublicRelationsDefined	
2	http://www.instituteforpr.org/global-public-relations	
3	https://study.sagepub.com/copley/student-resources/13-public-relations	

4	https://in.coursera.org/specializations/introduction-to-public-relations-and-the-media
5	https://www.academia.edu/24762203/INTRODUCTION_TO_PUBLIC_RELATIONS

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	S	S	S	M	S	S	S
CO2	S	S	S	M	M	S	M	M	M	L
CO3	S	S	M	S	M	S	S	L	L	M
CO4	S	S	S	M	S	M	M	M	S	L
CO5	S	S	M	S	M	S	S	L	M	S

S-Strong M-Medium L-Low

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	2	3	3
Weightage	15	15	12	12	13
Weighted percentage of Course Contribution to POs	3.0	3.0	2.4	2.4	2.6

Level of Correlation between PSO's and CO's

FOUNDATION COURSE: HUMAN RIGHTS IN INDIA

Course Code	Course Name	Category	L	T	P	S	Credit	Inst. Hours	Marks		
									CIA	External	Total
	Human Rights in India	Foundation Course	Y	-	-	-	2	2	25	75	
Course Objectives											
C1	To Sensitise the Students' about need to under the concept Human Rights.										
C2	To create awareness among the students about the origin and emergence of the discipline										
C3	To examine the principles of Human Rights in Indian Constitution.										
C4	To comprehend the available human rights mechanisms to protect rights of the people.										
C5	To explore the forms of human rights violations unleashed against women, children and other marginalised in India.										
UNIT	Content								No. of Hours		
I	Meaning, Nature, Evolution and Scope of Human Rights - Theories of Human Rights - Classifications of Human Rights - Human Rights and Duties - Democracy and Human Rights.								4		
II	Preamble of Indian Constitution – Human Rights (UDHR) and Fundamental Rights - Constitutional Remedies for Human Rights - Directive Principles of State Policy.								4		
III	Universal Declaration of Human Rights(UDHR) -United Nations High Commissioner for Human Rights -International Human Rights Commission (IHRC)								4		
IV	National Human Rights Commission- State Human Rights Commission - National Commission for Women-National Commission for Scheduled Castes - National Commission for Scheduled Tribes- National Commission for Backward Classes - Human Rights Courts in India.								4		

V	Human Rights violations against Women, Children, SC/ST, Minorities – Cyber Crimes and human Rights violations – Right to Privacy and Human Rights - Promotion of Human Rights Education - Challenges of Human Rights – NGOs and Civil Society role in protection and promotion of Human Rights.	4
	Total	20
	Course Outcome	Programme Outcome
CO	On completion of this course, students will learn	
1	The origin and emergence of the discipline Human Rights.	PO1
2	Make a critical comment on Human Rights provisions in Indian Constitution.	PO1, PO2
3	To comprehend the working of Human Rights institutions at the global level to protect the rights of the people.	PO4, PO6
4	To get overall views about reasons for the human rights violations in India.	PO4, PO5, PO6
5	To review the working of Human Rights organisations in the protection and promotion of Human Rights.	PO3, PO8
	Text / Reference Books	
1	Kapoor, S.K., <i>Human Rights under International Law and Indian Law</i> , Allahabad; Central Law Agency, 2009.	
2	Kingsbury, Damien & Avonius, Leena, Ed., <i>Human Rights in Asia</i> , London, Palgrave Macmillan, 2008.	
3	Todd, Land Man, Ed., <i>Human Rights</i> , London, Sage Publications, 2009.	
4	Van Bueren, G., <i>The International Law on the Rights of the child</i> , London, Martinus Nijhoff Publishers, 2000.	
5	Waghmare, B.S. Ed., <i>Human Rights, Problems and Prospects</i> , Delhi, Lalinga Publications, 2001.	
6	Meena, A. K., <i>Human Rights in India: Concepts and Concerns</i> , Pointer Publishers, 2014.	
	Web Resources	
1	https://archive.mu.ac.in/myweb_test/SYBA%20Study%20Material/fc.pdf	
2	https://www.youtube.com/watch?v=2nYdTV9wuGI	

3	https://www.youtube.com/watch?v=ICJ1spHQcKY
4	https://www.youtube.com/watch?v=NA0pdBUcks8
5	https://www.youtube.com/watch?v=T2NEMPibgk4
6	https://www.nios.ac.in/media/documents/srsec317newE/317EL25.pdf

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	M	S	M	M	M	M	S
CO2	S	S	M	M	M	M	S	S	M	M
CO3	S	S	M	M	M	S	M	M	S	L
CO4	S	S	M	M	S	M	S	S	M	S
CO5	S	S	M	M	M	S	M	M	S	M

S-Strong M-Medium L-Low

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	2	3	3
Weightage	15	15	12	12	13
Weighted percentage of Course Contribution to Pos	3.0	3.0	2.4	2.4	2.6

Level of Correlation between PSO's and CO's

SEMESTER II

PUBLIC POLICY MAKING IN INDIA

Course code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Public Policy Making in India	Core	Y	-	-	-	5	5	25	75	100
Course Objectives											
C1	Describe the relevance of policy making and its analysis										
C2	Compare the different approaches to the study of public policy										
C3	Analyze the stages involved in making and implementation of public policy										
C4	Evaluate the role of bureaucracy, media, NGO etc. in the policy making process.										
C5	Synthesize the importance and impact of policies in the prime areas of administration										
UNIT	Content										No. of Hours
I	Introduction: Public Policy: Concept, Significance and Scope. Policy Analysis: Concept and Significance. Public Policy Approaches and Models with special reference to the Incrementalism and Rationalist Paradigms										5
II	Concepts and Theories of Governance: Governance as per the World Bank, UNDP and others; Public Choice Theory, Public Value Theory; Governance as Theory, Governance and Public Governance; Role of State, Market and Civil Society in Governance										5
III	Role of Various stakeholders in Public Policy Making Process: Role of Legislature, Executive, Judiciary, Planning Machinery at the Central and State levels in Policy Making. Role of other Stakeholders in Policy-making: Political Parties, Interest Groups, Mass Media										5
IV	Public Policy Implementation and Evaluation: Approaches to Policy Implementation, Role of Executive (with special reference to Bureaucracy), Legislature, Judiciary, Non-Governmental Organizations, Pressure Groups.										5
V	Issues in Public Policy Implementation. Policy Evaluation: Approaches to Policy Evaluation: Criteria for Evaluation. Issues in Policy Evaluation										5
	Total										25
	Course Outcome										Programme Outcome

CO	On completion of this course, students will learn	
1	To examine the basic concepts such as public policy, policy analysis, public policy process and governance	PO1
2	To recall the different stages of the public policy process in terms of theoretical formulation and the process	PO1, PO2
3	To apply necessary competence to undertake policy analysis	PO4, PO6
4	To elaborate on the concepts using practical examples involving public policy issues.	PO4, PO5, PO6
5	To discuss the issues in public policy implementation	PO3, PO8
Text Books		
1	Kuldeep Mathur (2015), Public Policy and Politics in India, New Delhi, Oxford University Press.	
2	Arqan Ahmad (2020), Public Policy in India, New Delhi, Adroit Publishers.	
3	Sapru R.K.(2004), Public Policy: Formulation, Implementation and Evaluation, New Delhi, Sterling Publishers	
4	Kaushiki Sanyal, Rajesh Chakrabarti, Kaushiki Sanyal, Rajesh Chakrabarti (2016), Public Policy in India, USA, Oxford University Press.	
5	Birkland Thomas A. (2019), An Introduction to the Policy Process: Theories, Concepts, and Models of Public Policy Making, Routledge, India	
Reference Books		
1	Dr. Prakash Chandra (2015), Public Administration: Policy, Politics and Practice, New Delhi, Astha Publishers	
2	Dr. Rathore Richa (2017), Public Policy and Administration in India, New Delhi, Mangalam Publishers and Distributors	
3	Sapru R.K.(2010), Public Policy: Art and Craft of Policy Analysis, New Delhi, PHI Learning Private Limited	
4	Peters Guy.B(2018), Policy Problems and Policy Design, United Kingdom, Edward Elgar Publishing	
5	Weimer L David (2017), Policy Analysis: Concepts and Practice, United Kingdom, Routledge Publishers	
Web Resources		
1	https://www.india.gov.in/my-government/documents/policy	
2	https://gyankosh.ac.in/handle/123456789/3759	
3	https://www.academia.edu/3482142/Study_of_Public_Policy_making_in_India_A_theoretical_framework	
4	https://publicpolicyindia.com/	
5	https://ippr.in/	

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	S	S	S	M	S	S	S
CO2	S	S	S	M	M	S	M	M	M	L

CO3	S	S	M	S	M	S	S	M	L	M
CO4	S	S	S	M	M	M	M	M	S	L
CO5	S	S	M	S	M	S	S	M	M	S

Strong – 3; Medium – 2; Low – 1

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	3
CO2	3	3	3	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	2	3	2
Weightage	15	15	12	13	12
Weighted percentage of Course Contribution to POs	3.0	3.0	2.4	2.6	2.4

Level of Correlation between PSO's and CO's

FINANCIAL ADMINISTRATION IN INDIA

Course code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Financial Administration in India	Core	Y	-	-	-	5	5	25	75	100
Course Objectives											
C1	To examine the importance of financial administration as distinct from Public Finance										
C2	To discuss various agencies and processes involved in financial administration										
C3	To illustrate different sources of income and borrowing of government.										
C4	To compare and contrast different types of budgeting and their significance										
C5	To recommend the importance of methods in the control of over public expenditure										
UNIT	Content									No. of Hours	
I	Nature, Scope and Importance of Financial Administration, Process and Agents in Financial Administration									5	
II	Resource Mobilization For Different Level of Government-Monetary and Fiscal Policies-Tax and Non Tax Sources, Public Borrowings, Public Debt and its Management									5	
III	Concept of Budget, Types of Budget-Performance Budgeting-Capital Budgeting-Zero Base Budgeting, Budgetary Process in India, Public Policy and Budgeting, Accounts and Audit									5	
IV	Parliamentary Control Over Public Expenditure-Estimates Committee-Public Accounts Committee-Committee on Public Undertakings, Comptroller and Auditor General of India, Role of Finance Ministry, Finance Commission, Problems and Prospects of Financial administration in India									5	
V	Union, State, Local Finances in India National Development Council Financial Reforms in the Era of Globalization and Liberalization									5	
	Total									25	
	Course Outcome									Programme Outcome	
CO	On completion of this course, students will learn										

CO1	To describe the basic concepts of public finance in India	PO1
CO2	To outline the different stages of the budgetary process and financial administration in India	PO1, PO2
CO3	To classify the types of budgeting used in India	PO4, PO6
CO4	To evaluate the various mechanism for control over public expenditure	PO4, PO5, PO6
CO5	To construct the significance of Public Finance in India	PO3, PO8
Text Books		
1	Mahajan Kumar Sanjeev and MahajanPuriAnupama(2014),Financial Administration in India, New Delhi, PHI Learning Private Limited	
2	Goel S L(2008),Public Financial Administration, New Delhi,Sterling Publications	
3	GoelSandeep(2016),Financial Management Practices in India, New Delhi, Routledge	
4	Singh Sekhar Raj(1988),Union Budgets and FinancialAdministration, NewDelhi,Deep& Deep Publications	
5	Chelliah, Raja J. (2011), Fiscal Policy in Underdeveloped Countries: With Special Reference to India, New Delhi, Routledge	
Reference Books		
1	Thavaraj M J K(2014),Financial Administration of India, New Delhi, Sultan Chand	
2	Sharma M K(2008), Financial Administration,New Delhi, R. K. Books	
3	AhamedAbdullahiDahir and Sardar M N Islam(2010),Financial Liberalisation in Developing Countries:Issues,Time Series Analysis and Policy Implications, New York,Springer	
4	ChkrabartyBidyut and Prakash Chand(2012),Public Administration in a Globalizing World: Theories and Practices,NewDelhi,Sage Publications	
5	Chand S N (2008),Public Finance, New Delhi,Atlantic Publishers	
Web Resources		
1	https://onlinecourses.swayam2.ac.in/cec20_mg05/preview	
2	https://gyankosh.ac.in/handle/123456789/3759	
3	https://www.nic.in/products/public-financial-management-system/	
4	https://financialservices.gov.in/	
5	https://doe.gov.in/public-finance-central	

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	M	S	S	M	M	S	S
CO2	S	S	M	M	M	M	M	S	M	M
CO3	S	S	M	S	M	M	S	M	L	L
CO4	S	S	S	M	S	S	M	S	M	S
CO5	S	S	M	S	M	M	S	M	L	M

Strong – 3; Medium – 2; Low - 1

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3

CO5	3	3	2	3	2
Weightage	15	15	11	12	12
Weighted percentage of Course Contribution to POs	3.0	3.0	2.2	2.4	2.4

Level of Correlation between PSO's and CO's

INTRODUCTION TO CONSTITUTION OF INDIA

Course code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Introduction to Constitution of India	Elective - 2	Y	-	-	-	3	4	25	75	100
Course Objectives											
C1	To describe the evolution of Indian Constitution										
C2	To identify the basic structure of the Indian Constitution										
C3	To illustrate the exclusiveness of the Indian Constitution.										
C4	To interpret the relations between Centre, State and Local Government										
C5	To assess the machinery of Public Governance as provided in the Constitution.										
UNIT	Content									No. of Hours	
I	Constitutional Development - Regulating Act, 1773 - Pitts India Act, 1784 - Govt. of India Act, 1909, 1919 & 1935 - Indian Independence Act, 1947									4	
II	Basics of the Constitution - The making of the Constitution - Salient features of the Constitution - The Preamble of the Constitution									4	
III	Nature of the federal System - Fundamental Rights - Fundamental Duties - Directive Principles of State Policy - Procedure of Constitution Amendment									4	
IV	Union-State Relations - Legislative Relations - Administrative Relations - Financial Relations - Inter-State Relations									4	
V	Decentralization: Panchayati Raj Institutions - Local Self Government Institutions; Bureaucracy and the Defense Forces - Nature of Bureaucracy - Civil-Military Relations									4	
	Total									20	
	Course Outcome									Programme Outcome	
CO	On completion of this course, students will learn										
CO1	To review the working of the Indian Constitution									PO1	
CO2	To outline the main tenets of the Constitution									PO1, PO2	

CO3	To relate the functioning of the government along with Constitutional guidelines.	PO4, PO6
CO4	To trace the constitutional history of India.	PO4, PO5, PO6
CO5	To assess the significance of Indian Constitution	PO3, PO8
Text Books		
1	urga Das Basu (2019), Introduction to the Constitution of India, Lexis Nexis,(24 th Ed)	
2	B.K. Sharma (2020), Introduction to the Constitution of India, New Delhi, PHI Learning.	
3	rij Kishore Sharma (2011), Introduction to the Constitution of India, New Delhi, Prentice-Hall of India Pvt., Ltd.	
4	De, Rohit (2018), A People’s Constitution: The Everyday Life of Law in the Indian Republic, New Delhi, Oxford University Press.	
5	run K Thiruvengadam (2017), The Constitution of India:A Contextual Analysis, New Delhi, Hart Publishing Company.	
Reference Books		
1	Khosla, Madhav et.al. (2016), The Oxford Handbook of Indian Constitution, New Delhi, Oxford University Press	
2	M.V. Pylee (2003), An Introduction to the Constitution of India, New Delhi, Vikas Publishing House.	
3	Khosla, Madhav (2012), The Indian Constitution, New Delhi, Oxford University Press.	
4	Jayal, NirajaGopal (2011), The Oxford Companion to Politics in India, New Delhi, Oxford University Press.	
5	Kohli, Atul, et.al. (2018), Handbook of Indian Politics, New Delhi,Routledge.	
Web Resources		
1	https://egyankosh.ac.in/handle/123456789/53790	
2	https://onlinecourses.nptel.ac.in/noc20_1w03/preview	
3	https://legislative.gov.in/sites/default/files/coi-4March2016.pdf	
4	https://www.constitutionofindia.net/	
5	https://www.mea.gov.in/Images/pdf1/Part3.pdf	

Mapping with Programme Outcome:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	M	S	M	M	M	M	S
CO2	S	S	M	M	M	M	S	S	M	M
CO3	S	S	M	M	M	S	M	M	S	M
CO4	S	S	M	M	S	M	S	S	M	S
CO5	S	S	M	M	M	S	M	M	S	M

Strong – 3; Medium – 2; Low - 1

CO-PO Mapping (Course Articulation Matrix)

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	2	2
CO4	3	3	2	2	3
CO5	3	3	2	2	2

Weightage	15	15	10	10	12
Weighted percentage of Course Contribution to POs	3.0	3.0	2.0	2.0	2.4

Level of Correlation between PSO's and CO's

DISASTER MANAGEMENT

Course code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Disaster Management	SEC -2	Y	-	-	-	2	2	25	75	100
Course Objectives											
C1	To demonstrate the key concepts in the study of Disaster Management.										
C2	To outline the nature, scope and impact of natural and man-made disasters.										
C3	To classify the psychological, socio-economic, and political effects of the same.										
C4	To deal with disaster preparedness and the role and responsibilities of the State and Society in disaster management in India.										
C5	To compare & contrast International State-run and private agencies with special reference to Australia, Chile, Japan, Indonesia, Philippines and the USA.										
UNIT	Content									No. of Hours	
I	Meaning and Classifications of Disasters, Functioning of Disaster Management Organisation, Methodology to cope with Disaster in India, Disaster Management Cycle, Disaster Management- Recent Trends, Impact of Natural Disasters on Environment and Development.									2	
II	Disaster Mitigation, Basic Principles and Elements of Disaster Mitigation, Flood mitigation Practices in India, Action Plan for Earthquake Disaster Mitigation, Cost-Benefit Consideration of Mitigation, Resource Analysis and Mobilization									2	
III	Disaster Prevention and Preparedness, Vulnerability Analysis and Risk Assessment, Role of Community in Disaster Management, Communication Systems and Protocol, Legislation/ Existing Laws									2	
IV	Disaster Awareness, Role of Disaster Managers, Role of NGOs, Training of Disaster Managers, Use of Formal Education System, Emerging Issues and Lessons for Future.									2	
V	Disaster Response and Recovery i) Disaster Response Plan: State, Union and Local ; NDRF ii) Communication, Participation and Enforcement of Emergency Plans iii)									2	

	International Models of Change: State and Private Agencies (Australia, Chile, Japan, Indonesia, Philippines, USA)	
	Total	10
	Course Outcome	Programme Outcome
CO	On completion of this course, students will learn	
CO1	To describe the functioning of organizations in disaster Management	PO1
CO2	To discuss the conceptual and theoretical understanding of Disaster Preparedness and Mitigation	PO1, PO2
CO3	To develop an insight on disaster mitigation.	PO4, PO6
CO4	To limelight the emerging issues and lessons learnt in disaster management	PO4, PO5, PO6
CO5	To assess the significance of disaster management in the context of development	PO3, PO8
	Text Books	
1	V.K. Sharma (1995), Disaster Management, New Delhi, New United Process.	
2	David Alexander (1993), Natural Disaster, London, UCL Press.	
3	KathakaliBagchi. S (1991), Drought Prone India: Problems and Prospects, New Delhi, Agricale.	
4	Melvin A Benarde (1972), Race against Famine, Bombay, Orient Longmans.	
5	Cohen, D. Aftershock (1991), The Psychological and Political Consequences of Disaster, United Kingdom, Paladin Publication.	
	Reference Books	
1	Drake, F. (2000), Global Warming: The Science of Climate Change, London, Oxford University Press.	
2	Centre for Science and Environment (2001), Down to Earth, Vol. 10, No. 6, New Delhi.	
3	ICRC and Red Crescent (2000), World Disaster Report, Oxford Press.	
4	Shukla P. R., S. K. Sharma and P. Venkatraman (Eds.) (2002), Climate Change and Indian Issues, Concerns and Opportunities, New Delhi: Tata McGraw Hill.	
5	Blaikie P. and others (2005), At Risk: Natural Hazards, People's Vulnerability and Disaster, London, Routledge.	
	Web Resources	
1	https://egyankosh.ac.in/handle/123456789/25233	
2	https://onlinecourses.swayam2.ac.in/cec19_hs20/preview	
3	https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3793465/	
4	https://ndma.gov.in/	
5	https://nidm.gov.in/	

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	S	S	S	M	S	S	S
CO2	S	S	S	M	M	S	M	M	M	L
CO3	S	S	M	S	M	S	S	L	L	M
CO4	S	S	S	M	S	M	M	M	3	1

CO5	S	S	M	S	M	S	S	L	M	S
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Strong – 3; Medium – 2; Low - 1

CO-PO Mapping (Course Articulation Matrix)

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	3
CO2	3	3	3	2	2
CO3	3	3	2	3	2
CO4	3	3	3	2	3
CO5	3	3	2	3	2
Weightage	15	15	12	13	12
Weighted percentage of Course Contribution to POs	3.0	3.0	2.4	2.6	2.4

Level of Correlation between PSO's and CO'

CITIZEN CENTRIC GOVERNANCE

Course code	Course Name	Category	L	T	P	S	Credits	Inst. Hours	Marks		
									CIA	External	Total
	Citizen Centric Governance	SE C - 3	Y	-	-	-	2	2	25	75	100
Course Objectives											
C1	To discuss the concept of Citizen Centric Governance										
C2	To describe the quality of governance										
C3	To illustrate the tools and mechanisms of citizen charters										
C4	To explain the right to service delivery										
C5	To examine the functioning of the institutions and challenges in citizen centric governance										
UNIT	Content										No. of Hours
I	Governance and Good Governance: Ancient Discourse on Good Governance; Elements and Forms of Good Governance; Theories and Concepts of Governance – World Bank and UNDP; State, Market and Civil Society.										2
II	Citizen Centric Governance: Concept; Pre-conditions and Principles (Rule of Law-Zero Tolerance Strategy, Making Institutions Vibrant, Responsive and Accountable, Active Citizens' Participation – Decentralization and Delegation, Transparency, Civil Service Reforms, Ethics in Governance, Process Reforms, Periodic & Independent Evaluation of the Quality of Governance etc.; Functions of the Government; Rights and Duties of the Citizens; Civil Society – Role and Limitations; Right to Information										2
III	Tools and Mechanisms: Citizens' Charters – Concept, Objectives and Significance; Sevottam Model; Indian Standard for Quality Management Systems; Seven Steps Model for Citizen Centricity;										2
IV	Right to Service Delivery – State of the Concept and Practice;										2

	People Participation in Governance (Concept, Forms including Social Audit); Citizens Grievance Redress and Monitoring System (central, state and corporate levels); and Consumer Protection (National Commission, State Commission, District Forum)	
V	Institutions and Challenges: National Human Rights Commission; National Commission for Women; National Commission for Protection of Child Rights; National Backward Classes Commission; National Minorities Commission; National Consumer Disputes Redressal Commission	2
	Total	10
	Course Outcome	Programme Outcome
CO	On completion of this course, students will learn	
CO1	To trace the evolution and growth of the idea and concept of citizen centric governance	PO1
CO2	To examine the theoretical approaches towards governance, good governance, and citizen centric governance	PO1, PO2
CO3	To analyse the working of the institutions, tools, and mechanism for ensuring citizen centric governance	PO4, PO6
CO4	To exhibit the challenges whilst establishing citizens-oriented governance	PO4, PO5, PO6
CO5	To ensure the need for creating citizen centric engagement in India	PO3, PO8
	Text Books	
1	Alford, John and O'Flynn, Janine (2012), Rethinking Public Service Delivery, New York, Palgrave Macmillan.	
2	Anderson, Dennis; Wu Robert; Cho, June-Suh and Schroeder, Katja (2015), E - Government Strategy, ICT and Innovation for Citizen Engagement, New York, Springer-Verlag New York Inc.	
3	Mishra (2012), Citizen - Centric Public Systems, New Delhi, Pearson Education India.	
4	Chakrabarty, Bidyut and Bhattacharya, Mohit (Eds.)(2008), The Governance Discourse: A Reader, New Delhi, Oxford.	
5	Chand, Vikram K (Ed.) (2010), Public Service Delivery in India: Understanding the Reform Process, New Delhi, Oxford.	
	Reference Books	
1	Ramesh K Arora, MeenaSogani (2011), Governance in India: Paradigms and Practices, New Delhi, Aalekh Publishers	
2	Government of India (2009). Citizen Centric Administration: The Heart of Governance Twelfth Report. Second Administrative Reforms Commission, Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pensions, New Delhi	
3	Government of India (2008), Citizen's Charter – A Handbook. Centre for Good Governance Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pensions, New Delhi	
4	Mathur, Birendra Prasad (2014), Ethics for Governance: Reinventing Public Services.	

	New Delhi, Routledge.
5	Sawshilya, Archana (2012), Ethics and Governance, New Delhi, Pearson
Web Resources	
1	http://goicharters.nic.in/ccinitiative.htm
2	https://www.researchgate.net/publication/289190592_A_Framework_for_Citizen-Centric_Government_Websites
3	https://www.csi-sigegov.org/1/5_392.pdf
4	https://www.academia.edu/22903936/Next_Generation_Citizen_Centric_e_Services
5	https://www.mckinsey.com/industries/public-and-social-sector/our-insights/implementing-a-citizen-centric-approach-to-delivering-government-services

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S	S	M	S	S	S	M	S	S	S
CO2	S	S	S	M	M	S	M	M	M	L
CO3	S	S	M	S	M	S	S	L	L	M
CO4	S	S	S	M	S	M	M	M	3	L
CO5	S	S	M	S	M	S	S	L	M	S

Strong – 3; Medium – 2; Low – 1

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Level of Correlation between PSO's and CO'

Mapping with Programme Outcomes:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10

CO1	S	S	M	M	S	S	M	M	S	S
CO2	S	S	M	M	M	M	M	S	M	M
CO3	S	S	M	S	M	M	S	M	L	L
CO4	S	S	S	M	S	S	M	S	M	S
CO5	S	S	M	S	M	M	S	M	L	M

S-Strong M-Medium L-Low

CO /PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	2	3
CO2	3	3	2	2	2
CO3	3	3	2	3	2
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