

PROCEDURE FOR CONDUCTING PRE PH.D. PRESENTATION FOR THOSE WHO REGISTERED

THEIR PH.D., PROGRAMME UNDER 'C' CATEGORY (PART TIME EXTERNAL

(REGIONAL/NATIONAL/GLOBAL) & 'B2' CATEGORY

- The Guide/Co-guide/Scholar should give a requisition letter along with a prescribed fee Rs.15,000/- to conduct the Pre Ph.D. Presentation.
- In response to that University would fix the Observers and Dean for conduct of Pre Ph.D., Presentation.
- Informing the above Pre Ph.D. Presentation members would be requested to conduct the same on mutually convenient date (**ensuring 15 days time**) and to submit the documents noted below :

The Minutes of the Pre Ph.D. Presentation signed and sealed by all the members present in the meeting.

- The Scholar will be asked to pay the TA/DA/Sitting fee to the members as per this University norms and the amount payable will be intimated through the letter.

# **MODEL PRE PH.D. PRESENTATION COMMUNICATIONS**



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்  
MANONMANIAM SUNDARANAR UNIVERSITY

Dr. R. MARUTHAKUTTI  
Director  
Centre for Research

University Buildings  
Abishekapatti  
Tirunelveli - 627 012.

Ref.No.MSU/RES/Pre Ph.D/R6/Reg.No.....

Date: 00.00.2017

To

- 1) .....(Guide)
- 2).....(Co-Guide)
- 3).....(DoSci./Arts)
- 4).....(Observer1)
- 5).....(Observer2)

Sir/Madam,

Sub: Conduct of Pre Ph.D. Presentation for **Mr/Mrs.....(Reg.No.....**  
Part Time External Regional 'C'Category – Discipline & Part Time External 'B2'  
Category)

- Ref: 1) Guide/Candidate's letter dated.....  
2) Vice-Chancellor's order dated.....

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I am, by direction, to inform that a Committee has been constituted with the above members to conduct Pre Ph.D. Presentation for **Mr./Ms./Mrs.....(Reg.No.....)**

You are requested to conduct the Pre Ph.D. Presentation at M.S. University Campus, Abishekapatti on any one of the working day (Except Saturday, Sunday and Govt. holidays) mutually convenient to the Presentation committee members and submit the **Minutes of the Pre Ph.D. Presentation signed by all the Pre Ph.D., Presentation Committee members with seal stating that the assessment of the research work done by the Scholar i.e. a) Quality of Research b) Publications c) Conference publications** to the undersigned immediately after the Presentation is over.

..2/-

**INSTRUCTIONS :**

- If any member for the Pre Ph.D., Presentation is absent, it should be marked as Absent in the minutes but the quorum of the committee should be three.
- The committee should recommend to the University, whether the candidate may be permitted to submit the synopsis to the University, within the next 3 months. The unsuccessful candidate may be asked to reappear his/her presentation before the same committee and shall be given 3 months time, to incorporate the suggestions. He/she can repeat his/her Presentation by remitting a sum of Rs.5000/- (for reappearance). For that the guide should apply to the Director, Centre for Research, MSU, Tirunelveli in a separate requisition letter along with the fees mentioned above.

**PAYMENT OF TA/DA & SITTING FEES**

<b>Guide</b>	<b>Dean of Sci./Arts/Lan.</b>	<b>Internal Observers</b>	<b>External Observer</b>
TA = Rs..... DA = Rs.....	Sitting Fee Rs.500/- for the respective Dean	Sitting Fee Rs.500/- for every observer.	TA = Rs..... DA = Rs.....

Yours faithfully,

**DIRECTOR**

Copy to : The candidate