



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்  
**MANONMANIAM SUNDARANAR UNIVERSITY**  
(A State University through an act of Government of Tamil Nadu  
and NAAC accredited)



**DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION**

Tirunelveli 627 012

Website: [www.msuniv.ac.in](http://www.msuniv.ac.in)

Email: [directoroffice@msuniv.ac.in](mailto:directoroffice@msuniv.ac.in)

Ph.No.0462-2321614/2321620

**APPLICATION FOR OBTAINING DUPLICATE CERTIFICATE**

1. Name of the Candidate with initial :  
(IN BLOCK LETTERS)
2. Course and Branch :
3. Enrolment No./Register No :
4. Name of the Centre :
5. Month and year of Passing :
6. Address for Communication :
7. Mobile Number :
8. Payment Details : Fee Rs.

**Demand Draft No.:**

**Date:**

**Name of the bank:**

Signature of candidate

**Note: A candidate who want to obtain Duplicate Certificates has the Demand Draft drawn in favour of “The Registrar, Manonmaniam Sundaranar University, payable at “Tirunelveli” and should submit the form to “The Director, Directorate of Distance and Continuing Education, Manonmaniam Sundaranar University, Tirunelveli 627 012, Tamil Nadu”.**

**1. PAYMENT OF FEES:** Payment towards fees for Name correction should be made in the form of Crossed Demand Draft drawn in favor of ‘**The Registrar, Manonmaniam Sundaranar University**’, payable at ‘**Tirunelveli**’

- a) Degree Certificate - Rs. 3000 + Search fee of Rs. 200 per year  
Rs. 10000 + Search fee of Rs. 200 per year (For Second Duplicate)
- b) Mark Statement - Rs. 2000 + Search fee of Rs. 200 per year  
- Rs. 5000 + Search fee of Rs. 200 per year (For Second Duplicate)

**2. ENCLOSURES:**

Filled in Application form

Demand Draft

Valid Photo identify proof like Adhar Card, Voter ID, Driving Licensees etc.

**Candidates are required to send the filled in applications along with the enclosures and Demand Draft to the following address.**

**THE DIRECTOR  
DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION  
MANONMANIAM SUNDARANAR UNIVERSITY  
TIRUNELVELI 627 012  
TAMIL NADU**