DD & CE	DD & CE INSTANT	
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மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்

MANONMANIAM SUNDARANAR UNIVERSITY

APPLICATION FOR OBTAINING DEGREE CERTIFICATE

(Those who have completed their course through DD&CE on or before May 2016)

COURSE	MAJOR	REGISTER	NO C	ENTRE CODE	
	 CANDIDATE with initial in the Certificate) In En	s (IN BLOCK LETTERS) :-			
NAME IN TAM		,			
 Sex Name of the C 	: M F	Т		Affix you Recent Ph	
4. Month and Ye	ar of Passing:			graph	
5. Address for co	ommunication:		 		
	Pin co	de	_		
Mobile No: 6. Payment Detail	ls:		Email ID:		
Amount	Challan /DD No	Place of the Bank	Name of tl	ne Bank Da	ate
tion: e:		ORWARDED	Signature of t	he Candidate	
ice Seal and Date	:	c:	anature of the	e Director DD&CE	

INSTRUCTIONS TO CANDIDATES

- 1. ELIGIBLE CANDIDATES: Those who have completed their course through DD&CE on or before May 2016 alone can apply now. Those who have completed during Dec,. 2016 can apply only after conduct of regular convocation.
- 2. PAYMENT OF FEES: Payment towards fees for Degree Certificate should be made in the form of Crossed Demand Draft drawn in favor of 'The Registrar, Manonmaniam Sundaranar University', payable at 'Tirunelveli'
 - (a) Degree certificate: Special Rs.2000 + search fee of Rs.50 per year
 - (b) Degree Certificate: Instant Rs.5000 +search fee of Rs. 50 per year (within a one week time)

3. ENCLOSURES:

- (a) Filled in Application form
- **(b)** Demand Draft
- (c) Photo copy of Provisional Certificate / Consolidated Mark Statement of the degree for which application is made.
- (d) Photo copy of UG Degree Certificate in case of PG courses and PG Degree Certificate in case of M Phil courses.
- (e) Apart from this, the Tuition fees due if any should be paid through a separate DD. In this regard, students are advised to verify the defaulters list published in the website of the University.

Candidates are required to send the filled in applications along with the enclosures and Demand Draft to the following address.

THE DIRECTOR

DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION

MANONMANIAM SUNDARANAR UNIVERSITY

TIRUNELVELI 627 012

TAMIL NADU